

Yoncalla School District
BOARD OF DIRECTORS
REGULAR MEETING
August 18, 2022
292 5th Street
Yoncalla School Board Meeting Room
Yoncalla, OR 97499

The School Board meeting is also available on Facebook Live.

<https://www.facebook.com/yhseagles/>

6:00 PM

CALL TO ORDER

I. PUBLIC FORUM

The public is invited to share any comments they may have with the board via email. Emails should be received by 4:00 PM on August 17 2022. Please send your comments to laurie.simlerness@yoncalla.k12.or.us

II. ADJUSTMENTS TO THE AGENDA

III. CONSENT AGENDA

- A. Minutes of School Board meeting July 14, 2022
- B. Accounts Payable/Funding Update
- C. Hiring of Kelli Stevens for Head Cook
- D. Hiring Austin Buchert as Assistant Cook
- E. Hiring of Toni Pantoya as Assistant Cook
- F. Hiring of Lilly Bell as Preschool Instructional Assistant
- G. Hiring of Leesa Carter as Special Education Instructional Assistant

IV. REPORTS

- A. Superintendent Report
- B. Financial Update

V. DISCUSSION ITEMS

VI. ACTION ITEMS

- A. Consider for approval Board and Superintendent Working Agreement
- B. Consider for approval Superintendent Goals

VII. BOARD INTERVIEW FOR DIRECTOR VACANCY

(Possible swearing in of new board member)

VIII. ANOUNCEMENTS

- A. Future Dates of Importance
 - Board Meeting September 15, 2022, 6:00 PM

IX. OTHER BUSINESS

X. ADJOURN

**Yoncalla School District
BOARD OF DIRECTORS
REGULAR MEETING MINUTES**

**July 14, 2022
292 5th Street
Yoncalla School Board Meeting Room
Yoncalla, OR 97499**

Meetings are now open to the public. They will also be available on Facebook Live.

<https://www.facebook.com/yhseagles/>

BOARD MEMBERS PRESENT

Cathey Grimes, Board Chair
David Anderson, Vice Chair-
Della Orcutt
Fawn Sybrant

ADMINISTRATION PRESENT

Brian Berry	Erin Helgren
Danielle Littlefield	Kelly Cook
Laurie Simlerness	Cody Reed

5:00 PM CALL TO ORDER

I. REORGANIZE SCHOOL BOARD.

A. Elect Board Chair.

Director Grimes nominated Dave Anderson for Board Chair, Director Orcutt seconded, pass unanimously.

B. Elect Vice Chair.

Director Anderson nominated Director Grimes for Vice Chair, Director Orcutt seconded, passed unanimously.

II. PUBLIC FORUM

The public was invited to share any comments they may have with the board via email. Emails should be received by 4:00 PM on June 16, 2022, and sent to:

laurie.simlerness@yoncalla.k12.or.us No comments were received.

III. ADJUSTMENTS TO THE AGENDA

None.

IV. CONSENT AGENDA

- A. Minutes of School Board meeting June 15, 2022
- B. Accounts Payable/Funding Update
- C. Designate Brian Berry as Chief Executive Officer/Clerk
- D. Designate Danielle Littlefield as Deputy Clerk
- E. Designate Brian Berry as Custodians of Funds
- F. Authorize Facsimile Signature of Brian Berry and Danielle Littlefield
- G. Appoint Brian Berry as Budget Officer
- H. Designate Brian Berry as District Election Authority
- I. Designate US Bank as Bank Depository
- J. Authorize Investment of Funds with Local Government Investment Pool and US Bank
- K. Appoint Dole Coalwell Attorneys OR OSBA as General Legal Counsel
- L. Appoint Oregon School Boards Association as Labor Relations Consultant
- M. Appoint Zolezzi Insurance as Insurance Agent of Record
- N. Designate Neuner, Davidson and Cooley as auditor of Record
- O. Appoint Brian Berry as person designated to represent Yoncalla SD in matters pertaining to AHERA (Asbestos Hazard Emergency Response Action)

Superintendent Berry explained to the new board members that this Consent Agenda is a required list of annual authorizations and designations Director Grimes made a motion to approve, Director Sybrant seconded, passed unanimously.

V. REPORTS

- A. Superintendent Report-Superintendent Berry
 - Summer School Report- Erin Helgren

VI. ACTION ITEMS

- A. Hiring of Matthew Sybrant as High School Culinary and Spanish Teacher. Director Sybrant declared a direct conflict of interest. Director Grimes made a motion to approve, Director Orcutt seconded, passed unanimously with three in favor, and one abstaining.

VII. DISCUSSION ITEMS

- A. Goal Setting

VIII. BOARD INTERVIEW FOR VACANCY.

No candidates at this time.

IX. ANNOUNCEMENTS.

- A. Future Dates of Importance
 - Board Meeting August 18, 2022, 6:00 PM

VIII. OTHER BUSINESS.

XI. ADJOURN.

Director Grimes made a motion to approve, Director Orcutt seconded, passed unanimously. The meeting was adjourned at 6:15 PM

Yoncalla School District
Financial Overview
Actuals As of July 31, 2022

GENERAL FUND						
	2021-22	2022-2023	2022-2023			Over (Under)
	Pre-Audit Actuals	Adopted Budget	YTD Actuals	Encumbrances	Estimated Totals	Budget
Revenue						
Local Revenue:						
1111-Current Taxes	\$ 1,055,457	\$ 980,000	\$ -	\$ 980,000	\$ 980,000	\$ -
1112-Prior Years' Taxes	\$ 40,764	\$ 55,000	\$ 6,050	\$ 48,500	\$ 54,550	\$ (450)
1113-County Tax Sales	\$ 844	\$ -	\$ -	\$ -	\$ -	\$ -
1510-Interest on Investments	\$ 11,720	\$ 15,000	\$ 2,070	\$ 14,000	\$ 16,070	\$ 1,070
1740-Co-Curricular Fees	\$ 8,689	\$ 8,000	\$ -	\$ 8,000	\$ 8,000	\$ -
1990-Miscellaneous Income	\$ 88,084	\$ 65,000	\$ -	\$ 40,000	\$ 40,000	\$ (25,000)
2101-County School Fund	\$ 2,982	\$ 3,500	\$ -	\$ 3,500	\$ 3,500	\$ -
2102-General ESD Funds	\$ 39,022	\$ 40,000	\$ -	\$ 40,000	\$ 40,000	\$ -
2199- Other immediate resources	\$ 1,424	\$ 2,400	\$ -	\$ 2,400	\$ 2,400	\$ -
State Revenue						
3101-School Support Fund	\$ 3,165,664	\$ 3,150,256	\$ 517,229	\$ 2,625,256	\$ 3,142,485	\$ (7,771)
3103-Common School Fund	\$ 26,383	\$ 26,240	\$ 14,102	\$ 13,740	\$ 27,842	\$ 1,602
3199-Other Restricted Grants	\$ 622	\$ -	\$ -	\$ -	\$ -	\$ -
Federal Revenue						
4801-Federal Forest Fees	\$ 26,545	\$ 10,000	\$ -	\$ 10,000	\$ 10,000	\$ -
5300- Sale Comp Fixed Assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenue	\$ 4,468,200	\$ 4,355,396	\$ 539,451	\$ 3,785,396	\$ 4,324,847	\$ (30,549)
Total Expenditures (Below)	\$ 4,374,566	\$ 5,510,396	\$ 145,321	\$ 4,879,738	\$ 5,025,059	\$ (485,337)
Revenue Over (Under) Expenditures	\$ 93,634	\$ (1,155,000)	\$ 394,130	\$ (1,094,342)	\$ (700,212)	\$ 454,788
Beginning Fund Balance	\$ 1,710,422	\$ 1,600,000	\$ -	\$ 1,600,000	\$ 1,600,000	\$ (1,600,000)
Ending Fund Balance	\$ 1,804,056	\$ 445,000	\$ 394,130	\$ 505,658	\$ 899,788	\$ (1,145,212)
Expenditures By Function						
Instruction	\$ 2,054,421	\$ 2,325,658	\$ 1,521	\$ 2,315,000	\$ 2,316,521	\$ (9,137)
Support Services	\$ 1,850,145	\$ 2,039,738	\$ 143,800	\$ 1,864,738	\$ 2,008,538	\$ (31,200)
Enterprise & Community Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	\$ 470,000	\$ 700,000	\$ -	\$ 700,000	\$ 700,000	\$ -
Contingency	\$ -	\$ 445,000	\$ -	\$ -	\$ -	\$ (445,000)
Totals by Function	\$ 4,374,566	\$ 5,510,396	\$ 145,321	\$ 4,879,738	\$ 5,025,059	\$ (485,337)

Actuals Through: JULY 31, 2022		Actuals						
		JULY	AUG	SEPT	OCT	NOV	DEC	
Revenue								
	1111 CURRENT YEAR'S TAXES	\$0.00	\$0.00	\$0.00	\$0.00	\$850,000.00	\$30,000.00	
	1112 PRIOR YEAR'S TAXES	\$6,050.30	\$8,000.00	\$5,000.00	\$5,000.00	\$4,500.00	\$4,000.00	
	1113 COUNTY TAX SALES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	1510 INTERST ON INVESTMENTS	\$2,069.59	\$1,000.00	\$1,000.00	\$1,800.00	\$1,000.00	\$1,000.00	
	1740 CO-CURRICULAR FEES	\$0.00	\$0.00	\$1,000.00	\$1,000.00	\$0.00	\$0.00	
	1990 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$10,000.00	\$3,000.00	\$2,500.00	
	2101 COUNTY SCHOOL FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	2102 GENERAL ESD FUNDS	\$0.00	\$0.00	\$0.00	\$0.00	\$13,300.00	\$0.00	
	2199 OTHER IMMEDIATE RESOURCES	\$0.00	\$1,000.00	\$0.00	\$0.00	\$600.00	\$0.00	
	3101 SSF - GENERAL SUPPORT	\$517,229.00	\$262,400.00	\$262,400.00	\$262,400.00	\$262,400.00	\$262,400.00	
	3103 COMMON SCHOOL FUND	\$14,101.93	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	3199 RESTRICTED GRANTS-IN-AID	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	4801 FEDERAL FOREST FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	5300 SALE/COMP FIXED ASSETS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	5400 BEGINNING FUND BAL	\$0.00	\$0.00	\$1,600,000.00	\$0.00	\$0.00	\$0.00	
	Total Monthly Revenue	\$539,450.82	\$272,400.00	\$1,869,400.00	\$280,200.00	\$1,134,800.00	\$299,900.00	
Expenditures by Function								
	1000 INSTRUCTION	(\$1,520.77)	(\$200,000.00)	(\$185,000.00)	(\$195,000.00)	(\$170,000.00)	(\$200,000.00)	
	2000 SUPPORT SERVICES	(\$143,800.47)	(\$100,000.00)	(\$175,000.00)	(\$175,000.00)	(\$150,000.00)	(\$200,000.00)	
	3000 Enterprise & Community Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	5000 TRANSFERS	\$0.00	\$0.00	\$0.00	\$0.00	(\$700,000.00)	\$0.00	
	6000 CONTINGENCIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	7000 UNAPPROP ENDING BAL							
	Total Monthly Expenditures	(\$145,321.24)	(\$300,000.00)	(\$360,000.00)	(\$370,000.00)	(\$1,020,000.00)	(\$400,000.00)	
	Ending Balance	\$394,129.58	(\$27,600.00)	\$1,509,400.00	(\$89,800.00)	\$114,800.00	(\$100,100.00)	

ESTIMATE										
	JAN	FEB	MAR	APR	MAY	JUNE	BUDGET ORIGINAL	YTD Actual	YTD Est.	YTD Adj + Act. + Est.
	\$55,000.00	\$10,000.00	\$15,000.00	\$4,000.00	\$1,000.00	\$15,000.00	\$980,000.00	\$0.00	\$980,000.00	\$980,000.00
	\$5,000.00	\$5,000.00	\$5,000.00	\$4,000.00	\$1,000.00	\$2,000.00	\$55,000.00	\$6,050.30	\$48,500.00	\$54,550.30
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	\$1,000.00	\$1,000.00	\$1,000.00	\$1,200.00	\$2,000.00	\$2,000.00	\$15,000.00	\$2,069.59	\$14,000.00	\$16,069.59
	\$2,000.00	\$0.00	\$2,600.00	\$400.00	\$1,000.00	\$0.00	\$8,000.00	\$0.00	\$8,000.00	\$8,000.00
	\$0.00	\$3,400.00	\$100.00	\$9,000.00	\$2,000.00	\$10,000.00	\$65,000.00	\$0.00	\$40,000.00	\$40,000.00
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,500.00	\$3,500.00	\$0.00	\$3,500.00	\$3,500.00
	\$0.00	\$0.00	\$13,300.00	\$0.00	\$13,400.00	\$0.00	\$40,000.00	\$0.00	\$40,000.00	\$40,000.00
	\$0.00	\$300.00	\$0.00	\$0.00	\$500.00	\$0.00	\$2,400.00	\$0.00	\$2,400.00	\$2,400.00
	\$262,400.00	\$262,400.00	\$262,400.00	\$262,400.00	\$263,656.00	\$0.00	\$3,150,256.00	\$517,229.00	\$2,625,256.00	\$3,142,485.00
	\$13,740.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$26,240.00	\$14,101.93	\$13,740.00	\$27,841.93
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	\$10,000.00	\$0.00	\$10,000.00	\$10,000.00
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,600,000.00	\$0.00	\$1,600,000.00	\$1,600,000.00
	\$339,140.00	\$282,100.00	\$299,400.00	\$281,000.00	\$284,556.00	\$42,500.00	\$5,955,396.00	\$539,450.82	\$5,385,396.00	\$5,924,846.82
	\$ (\$165,000.00)	\$ (200,000.00)	\$ (200,000.00)	\$ (200,000.00)	\$ (200,000.00)	\$ (400,000.00)	\$ (2,325,658.00)	\$ (1,520.77)	\$ (2,315,000.00)	\$ (2,316,520.77)
	\$ (\$150,000.00)	\$ (200,000.00)	\$ (150,000.00)	\$ (150,000.00)	\$ (175,000.00)	\$ (239,738.00)	\$ (2,039,738.00)	\$ (143,800.47)	\$ (1,864,738.00)	\$ (2,008,538.47)
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ (700,000.00)	\$0.00	\$ (700,000.00)	\$ (700,000.00)
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ (445,000.00)	\$0.00	\$0.00	\$0.00
							\$ (445,000.00)	\$0.00	\$0.00	\$0.00
	\$ (\$315,000.00)	\$ (400,000.00)	\$ (350,000.00)	\$ (350,000.00)	\$ (375,000.00)	\$ (639,738.00)	\$ (5,955,396.00)	\$ (145,321.24)	\$ (4,879,738.00)	\$ (5,025,059.24)
	\$24,140.00	\$ (117,900.00)	\$ (50,600.00)	\$ (69,000.00)	\$ (90,444.00)	\$ (597,238.00)				
					End Fund Balance					\$899,787.58

Yoncalla School District #32

*** BOARD REPORT APPROPRIATIONS***

Fiscal Year: 2022-2023

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

From Date: 7/1/2022

To Date: 7/31/2022

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
100.0000.0000.000.000.00.00	UNDESIGNATED	(\$5,955,396.00)	(\$145,321.24)	(\$145,321.24)	(\$5,810,074.76)	\$0.00	(\$5,810,074.76)	97.56%
100.1000.0000.000.000.00.00	UNDESIGNATED	\$2,325,658.00	\$1,520.77	\$1,520.77	\$2,324,137.23	\$998,240.95	\$1,324,896.28	56.97%
100.2000.0000.000.000.00.00	UNDESIGNATED	\$2,039,738.00	\$143,800.47	\$143,800.47	\$1,895,937.53	\$792,336.53	\$1,103,601.00	54.11%
100.5000.0000.000.000.00.00	UNDESIGNATED	\$700,000.00	\$0.00	\$0.00	\$700,000.00	\$0.00	\$700,000.00	100.00%
100.6000.0000.000.000.00.00	UNDESIGNATED	\$445,000.00	\$0.00	\$0.00	\$445,000.00	\$0.00	\$445,000.00	100.00%
100.7000.0000.000.000.00.00	UNDESIGNATED	\$445,000.00	\$0.00	\$0.00	\$445,000.00	\$0.00	\$445,000.00	100.00%
FUND: GENERAL FUND - 100		\$0.00	\$0.00	\$0.00	\$0.00	\$1,791,577.48	(\$1,791,577.48)	0.00%
Grand Total:		\$0.00	\$0.00	\$0.00	\$0.00	\$1,791,577.48	(\$1,791,577.48)	0.00%

End of Report

Yoncalla School District #32

*** BOARD REPORT EOM-Revenues ***

From Date: 7/1/2022 To Date: 7/31/2022

Fiscal Year: 2022-2023

☐ Subtotal by Collapse Mask ☐ Include pre encumbrance ☐ Print accounts with zero balance ☒ Filter Encumbrance Detail by Date Range
☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
100.0000.1111.000.000.000.00	CURRENT YEAR TAXES	(\$980,000.00)	\$0.00	\$0.00	(\$980,000.00)	\$0.00	(\$980,000.00)	100.00%
100.0000.1112.000.000.000.00	PRIOR YEARS' TAXES	(\$55,000.00)	(\$6,050.30)	(\$6,050.30)	(\$48,949.70)	\$0.00	(\$48,949.70)	89.00%
100.0000.1510.000.000.000.00	EARNINGS ON INVESTMENTS	(\$15,000.00)	(\$2,069.59)	(\$2,069.59)	(\$12,930.41)	\$0.00	(\$12,930.41)	86.20%
100.0000.1740.000.000.000.00	CO-CURRICULAR FEES	(\$8,000.00)	\$0.00	\$0.00	(\$8,000.00)	\$0.00	(\$8,000.00)	100.00%
100.0000.1990.000.000.000.00	MISC. LOCAL SOURCES	(\$65,000.00)	\$0.00	\$0.00	(\$65,000.00)	\$0.00	(\$65,000.00)	100.00%
100.0000.2101.000.000.000.00	COUNTY SCHOOL FUND	(\$3,500.00)	\$0.00	\$0.00	(\$3,500.00)	\$0.00	(\$3,500.00)	100.00%
100.0000.2102.000.000.000.00	GENERAL ESD FUNDS	(\$40,000.00)	\$0.00	\$0.00	(\$40,000.00)	\$0.00	(\$40,000.00)	100.00%
100.0000.2199.000.000.000.00	OTHER INTERMEDIATE SOURCES	(\$2,400.00)	\$0.00	\$0.00	(\$2,400.00)	\$0.00	(\$2,400.00)	100.00%
100.0000.3101.000.000.000.00	SCHOOL SUPPORT FUND	(\$3,150,256.00)	(\$517,229.00)	(\$517,229.00)	(\$2,633,027.00)	\$0.00	(\$2,633,027.00)	83.58%
100.0000.3103.000.000.000.00	COMMON SCHOOL FUND	(\$26,240.00)	(\$14,101.93)	(\$14,101.93)	(\$12,138.07)	\$0.00	(\$12,138.07)	46.26%
100.0000.4801.000.000.000.00	FEDERAL FOREST FEES	(\$10,000.00)	\$0.00	\$0.00	(\$10,000.00)	\$0.00	(\$10,000.00)	100.00%
100.0000.5400.000.000.000.00	BEGINNING FUND BALANCE-GENERAL FUND: GENERAL FUND - 100	(\$1,600,000.00) (\$5,955,396.00)	\$0.00 (\$539,450.82)	\$0.00 (\$539,450.82)	(\$1,600,000.00) (\$5,415,945.18)	\$0.00	(\$1,600,000.00) (\$5,415,945.18)	100.00% 90.94%
201.0000.3299.000.000.000.00	OTHER RESTRICTED GRANTS-IN-AID	(\$124,000.00)	\$0.00	\$0.00	(\$124,000.00)	\$0.00	(\$124,000.00)	100.00%
201.0000.4501.000.000.000.00	ESSER REVENUE	(\$745,000.00)	(\$158,012.63)	(\$158,012.63)	(\$586,987.37)	\$0.00	(\$586,987.37)	78.79%
	FUND: ESSER - 201	(\$869,000.00)	(\$158,012.63)	(\$158,012.63)	(\$710,987.37)	\$0.00	(\$710,987.37)	81.82%
202.0000.1510.000.000.000.00	INTEREST ON INVESMENTS	(\$1,000.00)	(\$19.84)	(\$19.84)	(\$980.16)	\$0.00	(\$980.16)	98.02%
202.0000.5200.000.000.000.00	TRANSFER FROM GENERAL FUND	(\$650,000.00)	\$0.00	\$0.00	(\$650,000.00)	\$0.00	(\$650,000.00)	100.00%
202.0000.5400.000.000.000.00	BEGINNING FUND BALANCE-BLDG IM FUND: BLDG IMP/REPR - 202	(\$125,000.00) (\$776,000.00)	\$0.00 (\$19.84)	\$0.00 (\$19.84)	(\$125,000.00) (\$775,980.16)	\$0.00	(\$125,000.00) (\$775,980.16)	100.00% 100.00%
208.0000.1510.000.000.000.00	INTEREST ON INVESMENTS	(\$200.00)	(\$34.98)	(\$34.98)	(\$165.02)	\$0.00	(\$165.02)	82.51%
208.0000.5400.000.000.000.00	BEGINNING FUND BALANCE-UNEMPLC FUND: UNEMPLOYMENT RESERVE - 208	(\$64,000.00) (\$64,200.00)	\$0.00 (\$34.98)	\$0.00 (\$34.98)	(\$64,000.00) (\$64,165.02)	\$0.00	(\$64,000.00) (\$64,165.02)	100.00% 99.95%
209.0000.1510.000.000.000.00	INTEREST ON INVESMENTS	(\$1,000.00)	(\$130.94)	(\$130.94)	(\$869.06)	\$0.00	(\$869.06)	86.91%
209.0000.1970.000.000.000.00	PERS RESERVE	(\$22,000.00)	(\$539.00)	(\$539.00)	(\$21,461.00)	\$0.00	(\$21,461.00)	97.55%
209.0000.5400.000.000.000.00	BEGINNING FUND BALANCE FUND: PERS RESERVE - 209	(\$185,000.00) (\$208,000.00)	\$0.00 (\$669.94)	\$0.00 (\$669.94)	(\$185,000.00) (\$207,330.06)	\$0.00	(\$185,000.00) (\$207,330.06)	100.00% 99.68%
210.0000.1760.000.000.000.00	CLUB FUNDRAISING	(\$105,000.00)	\$0.00	\$0.00	(\$105,000.00)	\$0.00	(\$105,000.00)	100.00%
210.0000.5400.000.000.000.00	BEGINNING FUND BALANCE-STUDENT FUND: STUDENT BODY - 210	(\$40,000.00) (\$145,000.00)	\$0.00 \$0.00	\$0.00 \$0.00	(\$40,000.00) (\$145,000.00)	\$0.00	(\$40,000.00) (\$145,000.00)	100.00% 100.00%
211.0000.5200.000.000.000.00	INTERFUND TRANSFER	(\$35,000.00)	\$0.00	\$0.00	(\$35,000.00)	\$0.00	(\$35,000.00)	100.00%
211.0000.5400.000.000.000.00	BEGINNING FUND BALANCE-TECHNOI FUND: TECHNOLOGY FUND - 211	(\$30,000.00) (\$65,000.00)	\$0.00 \$0.00	\$0.00 \$0.00	(\$30,000.00) (\$65,000.00)	\$0.00	(\$30,000.00) (\$65,000.00)	100.00% 100.00%
251.0000.3299.000.000.000.00	OTHER RESTRICT GRANTS - SIA	(\$298,000.00)	\$0.00	\$0.00	(\$298,000.00)	\$0.00	(\$298,000.00)	100.00%
251.0000.5400.000.000.000.00	BEGINNING FUND BALANCE FUND: STUDENT INVESTMENT ACCOUNT - 251	(\$50,000.00) (\$348,000.00)	\$0.00 \$0.00	\$0.00 \$0.00	(\$50,000.00) (\$348,000.00)	\$0.00	(\$50,000.00) (\$348,000.00)	100.00% 100.00%
252.0000.3299.000.000.000.00	OTHER RESTRICTED GRANTS-IN-AID FUND: HIGH SCHOOL SUCCESS - M98 - 252	(\$145,000.00) (\$145,000.00)	\$0.00 \$0.00	\$0.00 \$0.00	(\$145,000.00) (\$145,000.00)	\$0.00	(\$145,000.00) (\$145,000.00)	100.00% 100.00%
280.0000.3299.000.000.000.00	PROMISE PRESCHOOL GRANT	(\$380,000.00)	\$0.00	\$0.00	(\$380,000.00)	\$0.00	(\$380,000.00)	100.00%
280.0000.5400.000.000.000.00	BEGINNING FUND BALANCE FUND: PROMISE PRESCHOOL - 280	(\$5,148.00) (\$385,148.00)	\$0.00 \$0.00	\$0.00 \$0.00	(\$5,148.00) (\$385,148.00)	\$0.00	(\$5,148.00) (\$385,148.00)	100.00% 100.00%

Yoncalla School District #32

*** BOARD REPORT EOM-Revenues ***

Fiscal Year: 2022-2023

☐ Subtotal by Collapse Mask ☐ Include pre encumbrance ☐ Print accounts with zero balance ☒ Filter Encumbrance Detail by Date Range
☐ Exclude Inactive Accounts with zero balance

From Date: 7/1/2022 To Date: 7/31/2022

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
281.0000.1920.000.000.00.00	CONTRIBUTIONS/PRIVATE	(\$116,000.00)	(\$2,500.00)	(\$2,500.00)	(\$113,500.00)	\$0.00	(\$113,500.00)	97.84%
281.0000.4510.000.000.00.00	ESSA	(\$75,000.00)	\$0.00	\$0.00	(\$75,000.00)	\$0.00	(\$75,000.00)	100.00%
281.0000.5400.000.000.00.00	BEGINNING FUND BALANCE-SPECIAL FUND: SPECIAL PROJECTS - 281	(\$43,650.00) (\$234,650.00)	\$0.00 (\$2,500.00)	\$0.00 (\$2,500.00)	(\$43,650.00) (\$232,150.00)	\$0.00	(\$43,650.00) (\$232,150.00)	100.00% 98.93%
286.0000.4590.000.000.00.00	FED VIA ST-TITLE I (A) FUND: TITLE I (A) - 286	(\$119,695.00) (\$119,695.00)	\$0.00 \$0.00	\$0.00 \$0.00	(\$119,695.00) (\$119,695.00)	\$0.00	(\$119,695.00) (\$119,695.00)	100.00% 100.00%
289.0000.4590.000.000.00.00	FED REV VIA STATE FUND: REAP/SRSA - 289	(\$32,000.00) (\$32,000.00)	\$0.00 \$0.00	\$0.00 \$0.00	(\$32,000.00) (\$32,000.00)	\$0.00	(\$32,000.00) (\$32,000.00)	100.00% 100.00%
290.0000.4506.000.000.00.00	PERKINS II VOCATIONAL GRANT FUND: PERKINS GRANT - 290	(\$4,500.00) (\$4,500.00)	\$0.00 \$0.00	\$0.00 \$0.00	(\$4,500.00) (\$4,500.00)	\$0.00	(\$4,500.00) (\$4,500.00)	100.00% 100.00%
296.0000.4590.000.000.00.00	FED REV VIA STATE FUND: IDEA - 296	(\$89,016.00) (\$89,016.00)	\$0.00 \$0.00	\$0.00 \$0.00	(\$89,016.00) (\$89,016.00)	\$0.00	(\$89,016.00) (\$89,016.00)	100.00% 100.00%
297.0000.4590.000.000.00.00	TITLE II REVENUE BEGINNING FUND BALANCE	(\$24,500.00) (\$15,700.00)	\$0.00 \$0.00	\$0.00 \$0.00	(\$24,500.00) (\$15,700.00)	\$0.00	(\$24,500.00) (\$15,700.00)	100.00% 100.00%
297.0000.5400.000.000.00.00	FUND: TITLE II (A) - 297	(\$40,200.00)	\$0.00	\$0.00	(\$40,200.00)	\$0.00	(\$40,200.00)	100.00%
298.0000.4300.000.000.00.00	INDIAN EDUCATION GRANT FUND: INDIAN EDUCATION GRANT - 298	(\$26,540.00) (\$26,540.00)	\$0.00 \$0.00	\$0.00 \$0.00	(\$26,540.00) (\$26,540.00)	\$0.00	(\$26,540.00) (\$26,540.00)	100.00% 100.00%
299.0000.1610.000.000.00.00	DAILY SALES - LUNCH	(\$1,000.00)	\$0.00	\$0.00	(\$1,000.00)	\$0.00	(\$1,000.00)	100.00%
299.0000.1611.000.000.00.00	DAILY SALES - BREAKFAST	(\$1,000.00)	\$0.00	\$0.00	(\$1,000.00)	\$0.00	(\$1,000.00)	100.00%
299.0000.3102.000.000.00.00	SCHOOL SUPPORT LUNCH MATCH	(\$900.00)	\$0.00	\$0.00	(\$900.00)	\$0.00	(\$900.00)	100.00%
299.0000.4504.000.000.00.00	NATL SCHOOL BREAKFAST REIMB	(\$80,000.00)	\$0.00	\$0.00	(\$80,000.00)	\$0.00	(\$80,000.00)	100.00%
299.0000.4505.000.000.00.00	NATL SCHOOL LUNCH REIMB	(\$120,000.00)	\$0.00	\$0.00	(\$120,000.00)	\$0.00	(\$120,000.00)	100.00%
299.0000.4910.000.000.00.00	USDA COMMODITIES	(\$5,000.00)	\$0.00	\$0.00	(\$5,000.00)	\$0.00	(\$5,000.00)	100.00%
299.0000.5200.000.000.00.00	INTERFUND TRANSFER FUND: FOOD SERVICE - 299	(\$15,000.00) (\$222,900.00)	\$0.00 \$0.00	\$0.00 \$0.00	(\$15,000.00) (\$222,900.00)	\$0.00	(\$15,000.00) (\$222,900.00)	100.00% 100.00%
700.0000.1510.000.000.00.00	INTEREST ON INVESMENTS	(\$75.00)	(\$8.14)	(\$8.14)	(\$66.86)	\$0.00	(\$66.86)	89.15%
700.0000.1920.000.000.00.00	CONTRIBUTIONS & DONATIONS	(\$2,500.00)	\$0.00	\$0.00	(\$2,500.00)	\$0.00	(\$2,500.00)	100.00%
700.0000.5400.000.000.00.00	BEGINNING FUND BALANCE-SCHOLAF FUND: SCHOLARSHIP - 700	(\$16,500.00) (\$19,075.00)	\$0.00 (\$8.14)	\$0.00 (\$8.14)	(\$16,500.00) (\$19,066.86)	\$0.00	(\$16,500.00) (\$19,066.86)	100.00% 99.96%
Grand Total:		(\$9,749,320.00)	(\$700,696.35)	(\$700,696.35)	(\$9,048,623.65)	\$0.00	(\$9,048,623.65)	92.81%

End of Report

**Board and Superintendent
Working Agreement**

**Yoncalla School District
2021-2022**

The Board of Directors is the educational policy making body for Yoncalla School District. To ensure that the District's priorities are met, the School Board and the Superintendent must function together as a leadership team. To enhance the unity among team members, effective group agreements must be in place. The following represents the group agreements for the Board and Superintendent.

The Board Job Description

1. Focus on policy making, planning and evaluation of the Superintendent's performance, rather than day-to-day operations.
2. Make decisions as a whole Board only at properly called meetings. Board members recognize that individual members do not have statutory authority to take individual action in policy or district and school administrative matters.
3. Support decisions of the majority after honoring the right of individual members to express opposing viewpoints and vote their convictions.
4. Recognize and respect the Superintendent's responsibility as the educational leader and manager of the school district.
5. Assist the Superintendent in gaining acceptance and support in the community.
6. Operate as representatives and make decisions in the best interest of the whole district. Give careful consideration to all issues brought to you by individuals and special interests. Actively solicit input and listen to all perspectives.
7. Value the role we play in the community and represent the district, when possible, by attending school and community events.
8. Be an advocate for public education in the district, region, state and national levels, by speaking up for and on the behalf of public education whenever required.
9. Recognize the role of the Chair to speak for, and about the Board and to describe the Board's process and positions. Recognize the Board Chair will be the official spokesperson for the Board to the media/press on issues of media concern.

Operational Agreements

1. Any Board member may request that an item be placed on the agenda for Board consideration by contacting the Superintendent or the Board Chair.
2. Whenever possible, Board members and the Superintendent should not introduce new items for discussion unless other Board members and the Superintendent have had prior notice and understand the issue in question. Last minute items which fall with the budget and are necessary for the ongoing, timely operation of the district will be allowable (approving hires, meeting grant deadlines, etc.)
3. During meetings, Board members will direct questions for staff through the Chair and the Superintendent.
4. At a designated time on board agendas, the community may offer objective criticism of district operations and programs, but the Board will not hear complaints concerning individual district personnel. The Chair will direct the visitor to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals.

5. Demonstrate confidentiality of matters discussed in Executive Session Board meetings, as required by law.
6. Cast a vote on all matters except when a conflict of interest arises as described in policy.
7. Understand that the Superintendent may step in during Board discussions at meetings to provide clarification or raise awareness of situations.
8. Cooperate in scheduling special meetings and/or work sessions for planning and training purposes.

Communication Agreements

1. Communicate directly with the Superintendent when a question arises, or a concern is voiced by a staff member, student, and parent or community member.
2. Only the Superintendent or working collaboratively with the Board Chair is to contact the school's lawyer and/or negotiator. If a board member needs to talk to them, s/he must contact the Superintendent who will arrange a meeting.
3. From time-to-time the Board may be required to make findings of fact that may be appealed to another agency. In these situations, no Board member will have personal contact with parties who have a personal interest in the findings and in the Board's decision prior to the time the decision is made. The purpose of this agreement is to help ensure that no individual Board member will receive information regarding a pending matter that is not available to all Board members prior to the time the decision is made. (Examples of such decisions include personnel matters and official land use decisions).
4. The Board encourages input; however, anonymous calls or letters will not receive Superintendent or Board action, discussion or response. All other community concerns brought to a Board member should be channeled through the Superintendent's office.
5. Listen to all citizen concerns in an attempt to fully understand the issue.
 - a. Specifics will be noted (time, place, and date, those involved).
 - b. Encourage the citizen to follow the chain of command:
 - Refer to staff member involved
 - Refer to principal
 - Refer to Superintendent
 - Refer to Board Chair/ possible placement on the Board agenda.
 - c. Remind the citizen of due process and that a Board member must remain impartial in case the situation comes before the entire board.
 - d. Inform the Superintendent within 24 hours. (check back for resolution)
 - e. In the rare instance that an issue does not move toward resolution using the above stated strategies, the issue may be brought to the Board/Superintendent team for approval to be formally heard by the Board.

Annual Organization and Evaluation

1. Participate in the development of annual goals and action plans in support of established District Priorities.

Expectations of the Superintendent

1. Work toward becoming a team with Board members.
2. Respect and acknowledge the Board's role in setting policy and overseeing the performance of the Superintendent.
3. Work with the Board to establish priorities, goals, and action plans for the school district.
4. Provide data to the Board members, as to ensure that data driven decisions can be made.
5. Inform the Board of all critical information including relevant trends, anticipated adverse media coverage or critical external and internal change.
6. Distribute appropriate information to all Board members.
7. Communicate with Board members promptly and effectively.
8. Demonstrate confidentiality of matters discussed in Executive Session Board meetings, as required by law.
9. Represent the school district by being visible in the community.
10. Provide follow-up information to Board members on concerns and issues they have referred to the Superintendent – close the communication gap.
11. Provide additional written communication between Board meetings as needed.

This document will be reviewed annually and can be revisited at any time by request of a Board member or Superintendent.

Signatures below demonstrate our commitment to a transparent, collegial and democratic process. Dated _____2022

Dave Anderson, Board Chair

Cathey Grimes, Vice Chair

Della Orcutt, Board Member

Fawn Sybrant, Board Member

Vacancy, Board Member

Brian Berry, Superintendent

Superintendent Goals 2022-23

Goal Statement 1:

Each student will enjoy positive, engaging learning environments.

Performance Indicators:

(Insert indicators of success here)

1.1 Create professional learning opportunities for grades preK-12 for all staff.

- Intentional focus on PreK- 6th grade in implementing Conscious Discipline and deepening understanding of DIBELS and using data and assessment to drive educational outcomes.
- Continue to work towards vertical alignment in Wonders Reading Implementation, begin first year of AVID implementation in 4-6 grade.
- Two District Wide AVID professional learning opportunities are being provided with a lead trainer by AVID in the fall and spring. Two additional in house AVID opportunities for PD will be offered by the AVID DD or High School Site Coordinator.
- Continue to strengthen PD opportunities for IA staff; provide one extended opportunity to work closely with the reading specialist to improve small group instruction, Provide PD in data tracking and intervention strategies.
- Quarterly student progress reports will be presented to the Board. Continue to use DIBELS and EASYCBM assessments to monitor student progress in reading and math. Begin monthly DIBELS progress monitoring and data team meetings to identify areas of growth in regard to instructional practices.
- Beginning in January, begin conversations with staff to systematically identify the areas of strength and opportunities for growth in math instruction. In partnership with CI and PSU, begin the process of considering math adoption or additional math coaching for 2023/24 school year.

1.2 Continue to nurture a community of practice amongst staff. Build in explicit opportunities for staff to share expertise across grade levels and roles.

- Continue to ensure new staff are paired with existing staff to provide mentoring and coaching opportunities
- Continue to build capacity in SPED at the elementary by providing consultant for current SPED teacher. The focus will be on building a strong SPED system, supporting teachers in the classroom, modeling intervention strategies in an inclusion setting and explicit training to support staff in providing interventions.

1.3 Develop a summer learning program for grades K-12.

- Design a program for grades K-12 that will meet the needs of those students who wish to be part of a summer learning opportunity. Continue to add additional opportunities for students.
- In partnership with AVIVA Health, implement SAFE KIDS curricula, 4th – 6th grade.
- New Teacher at high school will be provided with an in-house mentor and also has access to our in house mentors through Douglas ESD as well as other teachers to collaborate with thru Douglas ESD's affinity groups.

1.4 Develop an after school program for grades K-6.

- Continue to support a program that uses data to target learning needs among students. This includes our after school clubs at both the elementary school and the high school. Also, continue to work with Yoncalla Youth Sports to help address their needs.
- AVID training occurred in San Francisco for 4/5th grade and elementary SPED teacher along with elementary principal, high school principal, and 7 other high school teachers.

1.5 Continue to develop a set of procedures for Special Education at the PreK-6 grade level.

- Continue to build a sustainable process for special education services at the elementary school.

Goal Statement 2:

Each child will possess the knowledge and skills necessary to be successful in post-secondary education and careers, and the self-reliance to be a productive citizen.

Performance Indicators:

(Insert indicators of success here)

2.1 Expand on the career readiness system for all students via the AVID program for grades 7-12.

- Invite the elementary staff to learn the primary teaching strategies within an AVID school.
- Highlight a career and a 'college' each month and work with community partners and stakeholders to present in classes.
- Budget adding AVID to grades 3-6.
- Begin conversations about rigor within the classroom at the 7-12 grade levels.

2.2 Expand opportunities for guest speakers in classes.

- Dependent on COVID 19 restrictions: utilizing community social capital, invite local community members to visit PreK- 6th grade and share occupations/careers.
- Dependent on COVID 19 restrictions, grades 7-12 will expand opportunities to learn from guest speakers in career related areas. These opportunities will include speakers from post-secondary institutions, speakers from career related occupations, field trips to businesses and looking into apprentice opportunities.
- Careers and Senior Success classes will be connected with Recruit Hippo.

2.3 Implement a program based around character education throughout grades preK-12.

- Support anti-bullying, social emotional learning, self-management, mindfulness, equity and inclusion discussions among staff.
- Support anti-bullying, social emotional learning, self-management, mindfulness, equity and inclusion discussions among students.

Goal Statement 3:

A strong sense of community is recognized and nurtured among all stakeholders.

Performance Indicators:
(Insert indicators of success here)

3.1 Ensure that textbook adoption is in the budget and all grades have access to current materials in all core classes.

- Set up a committee to look at curriculum adoption options each year.
- Have the Site Council look over all curriculum information and make recommendations for possible improvements.
- Beginning in January 2023, begin facilitated conversations with K-6 staff about strengths/ difficulties regarding math instruction. Seek consultation from math instruction specialist in regard to assessing new math curricula.
- Under the guidance of the local tribal elder, support the current Indian ED support person work closely with the high school and elementary school in developing strategies that support the success of indigenous students

3.2 Post information consistently on Facebook at the Pre-K-12 level.

- Parents will be sent information about math strategies that can be completed at home.
- Send home a one-page quarterly community mailing to highlight district progress towards math progress at all levels.
- Continue to produce a monthly newsletter for preK-12.

3.3 Put together a parent group that represent all grades Pre-school through 12th grade.

- Support the emerging partnership between the YEP's and the Yoncalla Booster Club. Provide opportunities for the two groups to work directly with staff and students to better understand the specific needs of both buildings.
- Provide alternate meeting times to accommodate the variety of work schedules within the community. Ensure both teaching staff and parent schedules are considered when planning for opportunities for parents to give input.
- Yoncalla High School will put together a parent advisory group to talk about proactive ways to ensure that parents are part of a collaborative solution.

3.4 Create a plan potential scenarios in case of a move to distance learning.

- Update the following plans:
 - Communicable Disease Plan

- Safe Return to School Plan
- ODE Management Plan
- Suicide Prevention Plan
- Staff Handbook

3.5 In collaboration with the Yoncalla Engaged Parents, a care closet will be supported at both buildings.

- The district will support grant writing for the care closet.
- The district will support the creation of a high school care closet.

3.6 Work with the Booster Club to support their fundraising projects.

- Support the Booster Club by giving them access to the portable concession stand when needed.

3.7 Work directly with the Yoncalla Engaged Parents to support their interest in collaborative decision making.

- Invite them to be part of the community BBQ planning.
- Invite them to be part of the parent advisory group for the high school.

Goal Statement 4:

Facilities and finances are managed effectively and efficiently for the benefit of each child.

Performance Indicators:

(Insert indicators of success here)

4.1 Create a course of action for District grounds keeping.

- Resume conversations and planning for the elementary playground. Seek out funding for Play Scape.

4.2 Continue with facilities management throughout the District by putting together a monthly maintenance meeting.

- Support the development and utilization of an easy to use maintenance communication/ scheduling tool.
- Set up weekly meetings with administration and maintenance to prioritize work throughout the district.
- Put together a district custodial plan for reopening the schools.

4.3 Manage both ESSER 2 & ESSER 3 and Measure 98 Grant Money

- ESSER 2 and 3 funds will be used for a variety of purposes including facility issues and staff hiring for COVID related issues.
- Measure 98 funds will be used to improve career related opportunities for grades 7-12.