



YONCALLA SCHOOL DISTRICT OPERATIONAL BLUEPRINT FOR SCHOOL REENTRY 2020-21

Under ODE’s **Ready Schools, Safe Learners** guidance, each school¹ has been directed to submit a plan to the district² in order to provide on-site and/or hybrid instruction. Districts must submit each school’s plan to the local school board and make the plans available to the public. This form is to be used to document a district’s, school’s or program’s plan to ensure students can return for the 2020-21 school year, in some form, in accordance with Executive Order 20-25(10). Schools must use the [Ready Schools, Safe Learners guidance](#) document as they complete their Operational Blueprint for Reentry. ODE recommends plan development be inclusive of, but not limited to school-based administrators, teachers and school staff, health and nursing staff, association leadership, nutrition services, transportation services, tribal consultation,³ parents and others for purposes of providing expertise, developing broad understanding of the health protocols and carrying out plan implementation.

1. Please fill out information:

SCHOOL/DISTRICT/PROGRAM INFORMATION	
Name of School, District or Program	Yoncalla School District #32
Key Contact Person for this Plan	Brian Berry
Phone Number of this Person	541-849-2782
Email Address of this Person	brian.berry@yoncalla.k12.or.us
Sectors and position titles of those who informed the plan	Superintendent, elementary school principal, pre-school teacher, staff from the high school, middle school and elementary school parents, Douglas ESD, Mid-Columbia bus company and Indian Education staff
Local public health office(s) or officers(s)	Douglas Public Health Network
Name of person Designated to Establish, Implement and Enforce Physical Distancing Requirements	Brian Berry
Intended Effective Dates for this Plan	August 24, 2020-June 11, 2021
ESD Region	Douglas ESD

2. Please list efforts you have made to engage your community (public health information sharing, taking feedback on planning, etc.) in preparing for school in 2020-21. Include information on engagement with communities often underserved and marginalized and those communities disproportionately impacted by COVID-19.

We are collecting survey data regarding Distance Learning for All successes and struggles, technology availability/needs for next school year, preference of parents and students for structure of learning for 2020-21 school year and intent to send students to school next year.

¹ For the purposes of this guidance: “school” refers to all public schools, including public charter schools, public virtual charter schools, alternative education programs, private schools and the Oregon School for the Deaf. For ease of readability, “school” will be used inclusively to reference all of these settings.

² For the purposes of this guidance: “district” refers to a school district, education service district, public charter school sponsoring district, virtual public charter school sponsoring district, state sponsored public charter school, alternative education programs, private schools, and the Oregon School for the Deaf.

³ Tribal Consultation is a separate process from stakeholder engagement; consultation recognizes and affirms tribal rights of self-government and tribal sovereignty, and mandates state government to work with American Indian nations on a [government-to-government](#) basis.

3. Indicate which instructional model will be used.

Select One:

- On-Site Learning Hybrid Learning Comprehensive Distance Learning

4. If you selected Comprehensive Distance Learning, you only have to fill out the green portion of the Operational Blueprint for Reentry (i.e., page 2 in the initial template).
5. If you selected On-Site Learning or Hybrid Learning, you have to fill out the blue portion of the Operational Blueprint for Reentry (i.e., pages 3-15 in the initial template) and [submit online](https://app.smartsheet.com/b/form/a4dedb5185d94966b1dffc75e4874c8a). (<https://app.smartsheet.com/b/form/a4dedb5185d94966b1dffc75e4874c8a>) by August 15, 2020 or prior to the beginning of the 2020-21 school year.

* **Note:** Private schools are required to comply with only sections 1-3 of the *Ready Schools, Safe Learners* guidance.

REQUIREMENTS FOR COMPREHENSIVE DISTANCE LEARNING OPERATIONAL BLUEPRINT

*This section must be completed by any school that is seeking to provide instruction through Comprehensive Distance Learning.
Schools providing On-Site or Hybrid Instructional Models do not need to complete this section.*

Describe why you are selecting Comprehensive Distance Learning as the school's Instructional Model for the effective dates of this plan.

Not applicable – instructional will be provided through an On-Site or Hybrid Learning model.

[Complete after June 30, 2020 when Comprehensive Distance Learning Guidance is released by ODE.] Describe how your school's model aligns to the Comprehensive Distance Learning Guidance.

Not applicable – instructional will be provided through an On-Site or Hybrid Learning model.

Describe the school's plan, including the anticipated timeline, for returning to Hybrid Learning or On-Site Learning consistent with the *Ready Schools, Safe Learners* guidance.

Not applicable – instructional will be provided through an On-Site or Hybrid Learning model.

The remainder of this operational blueprint is not applicable to schools operating a Comprehensive Distance Learning Model.

ESSENTIAL REQUIREMENTS FOR HYBRID / ON-SITE OPERATIONAL BLUEPRINT

This section must be completed by any school that is providing instruction through On-Site or Hybrid Instructional Models.

Schools providing Comprehensive Distance Learning Instructional Models do not need to complete this section.



1. Public Health Protocols

1a. COMMUNICABLE DISEASE MANAGEMENT PLAN FOR COVID-19

OHA/ODE Requirements	Hybrid/Onsite Plan
<input checked="" type="checkbox"/> 1. Implement measures to limit the spreads of COVID-19 within the school setting.	1. The Yoncalla School District follows the published Communicable Disease Guidelines from the Oregon Department of Education and the Oregon Health Authority.
<input checked="" type="checkbox"/> 2. Update written Communicable Disease Management Plan to specifically address the prevention of the spread of COVID-19.	2. The Yoncalla School District also follows School Board Policies JHCC, JHCC-AR
<input checked="" type="checkbox"/> 3. Designate a person at each school to establish, implement and enforce physical distancing requirements, consistent with this guidance and other guidance from OHA.	3. Yoncalla School District has designated the building principal at each school to be in charge of physical distancing requirements.
<input checked="" type="checkbox"/> 4. Include names of the LPHA staff, school nurses, and other medical experts who provided support and resources to the district/school policies and plans. Review relevant local, state, and national evidence to inform plan.	4. Local Health Experts & Partners <ul style="list-style-type: none"> a. LPHA: Dr. Bob Dannenhoffer bob@DouglasPublicHealthNetwork.org b. Douglas ESD School Nurses: <ul style="list-style-type: none"> i. Barb Hofford RN barb.hofford@douglasesd.k12.or.us ii. Marcella Post RN marcella.post@douglasesd.k12.or.us iii. Anita Ogden RN anita.ogden@douglasesd.k12.or.us
<input checked="" type="checkbox"/> 5. Process and procedures to train all staff in sections 1 - 3 of the <i>Ready Schools, Safe Learners</i> guidance. Consider conducting the training virtually, or, if in-person, ensure physical distancing is maintained.	5. See Yoncalla School District Communicable Disease Plan
<input checked="" type="checkbox"/> 6. Protocol to notify the local public health authority (LPHA Directory by County) of any confirmed COVID-19 cases among students or staff.	6. LPHA will establish a contact for county school districts. <ul style="list-style-type: none"> a. Dr. Bob Dannenhoffer bob@DouglasPublicHealthNetwork.org will be contacted if a student is a confirmed COVID-19 case. LPHA will notify school of confirmed cases in schools.
<input checked="" type="checkbox"/> 7. Plans for systematic disinfection of classrooms, offices, bathrooms and activity areas.	7. Per LPHA, normal cleaning routines of daily surface disinfection will be adequate for disinfections procedures with increased frequency. Follow current CDC recommendations.
<input checked="" type="checkbox"/> 8. Process to report to the LPHA any cluster of any illness among staff or students.	8. At time of writing, the reporting rules pending, presumably

OHA/ODE Requirements	Hybrid/Onsite Plan
<p><input checked="" type="checkbox"/> 9. Protocol to cooperate with the LPHA recommendations and provide all logs and information in a timely manner.</p> <p><input checked="" type="checkbox"/> 10. Protocol for screening students and staff for symptoms (see section 1f of the <i>Ready Schools, Safe Learners</i> guidance).</p>	<p>when a student(s) test positive the school will be notified and the family will be encouraged to quarantine through LPHA. Clusters of 2 or more will be reported to LPHA contact. There is a LPHA protocol already and this information will be shared.</p> <p>9. Cohort tracking logs will be shared with LPHA contact requested or of potential cases.</p> <p>10. Eyes on, visual screening--Is this something that is different than normal for this child/person?</p> <ul style="list-style-type: none"> a. Recommended best effort is spent teaching families how to recognize and not send students to school sick. Emphasis on the responsibilities of the families. (Don't travel and wear a mask.) b. Symptoms of note <ul style="list-style-type: none"> i. Chills ii. Fever (coloring of cheeks/skin) iii. Cough iv. Shortness of breath/difficulty breathing v. Congestion/runny nose vi. Nausea/vomiting vii. Diarrhea c. Screening logistics <ul style="list-style-type: none"> i. Bus <ul style="list-style-type: none"> 1. Train bus driver or have IA present for screening 2. Siblings sit together ii. Upon arrival at school <ul style="list-style-type: none"> 1. Line protocols--6 ft distance iii. Staff--self-report & log upon arrival at designated entry points. (Idea to have staff do it from computer or phone--Google or Synergy?) d. Document & log <ul style="list-style-type: none"> i. Staff will check in each day to verify no contact and no symptoms. Staff will not report and communicate with supervisors if displaying symptoms or has had contact with a potential case.
<p><input checked="" type="checkbox"/> 11. Protocol to isolate any ill or exposed persons from physical contact with others.</p>	<p>11. Ill or exposed students will be removed to a Health and Wellness room on campus and monitored with PPE in place. Health and Wellness Room will be safe and private. Staff who are ill or exposed will leave campus immediately and/or self-report and communicate with supervisor(s) and not report to work until appropriate.</p> <ul style="list-style-type: none"> a. Cleaning protocols for when the space is vacated and put back into all-school rotation. i. Ideas based on school space <ul style="list-style-type: none"> 1. Have a sign that denotes an isolation space to use as needed. Opposite side to note space is closed for cleaning. 2. Ideal is a separate space where door can be closed. 3. Accordion dividers to isolate a section of available space within the school. ii. Synergized learning allows for families to more easily choose to stay home while maintaining learning momentum.
<p><input checked="" type="checkbox"/> 12. Protocol for communicating potential COVID-19 cases to the school community and other stakeholders (see section 1e of the <i>Ready Schools, Safe Learners</i> guidance).</p>	<p>12. Any district cases will be reported as Douglas County Cases in the daily update. All cohort members/families will be notified that their cohort had a potential COVID-19 case. District is also considering regular, equitable communication with parents with updates through the regular</p>

OHA/ODE Requirements	Hybrid/Onsite Plan
<input checked="" type="checkbox"/> 13. Create a system for maintaining daily logs for each student/cohort for the purposes of contact tracing. This system needs to be made in consultation with a school/district nurse or an LPHA official. <ul style="list-style-type: none"> If a student(s) is part of a stable cohort (a group of students that are consistently in contact with each other or in multiple cohort groups) that conform to the requirements of cohorting (see section 1d of the Ready Schools, Safe Learners guidance), the daily log may be maintained for the cohort. If a student(s) is not part of a stable cohort, then an individual student log must be maintained. 	<p>communication channels to keep communication normalized, reducing panic and to keep parents informed.</p> <p>13. District will utilize a cohort tracking log with required components. Per LPHA, logs are not needed by LPHA unless there is an outbreak. Logs need to be ready immediately and shared with LPHA if an outbreak is reported. Logs will allow LPHA to trace who the COVID patient was in contact with.</p>
<input checked="" type="checkbox"/> 14. Required components of individual daily student/cohort logs include: <ul style="list-style-type: none"> Child's name Drop off/pick up time Parent/guardian name and emergency contact information All staff (including itinerant staff, substitutes, and guest teachers) names and phone numbers who interact with a stable cohort or individual student 	<p>14. See section 1a.13</p>
<input checked="" type="checkbox"/> 15. Protocol to record/keep daily logs to be used for contact tracing for a minimum of four weeks to assist the LPHA as needed.	<p>15. See section 1a.13</p>
<input checked="" type="checkbox"/> 16. Process to ensure that the school reports to and consults with the LPHA regarding cleaning and possible classroom or program closure if anyone who has entered school is diagnosed with COVID-19.	<p>16. See Yoncalla School District Communicable Disease Plan</p>
<input checked="" type="checkbox"/> 17. Protocol to respond to potential outbreaks (see section 3 of the Ready Schools, Safe Learners guidance).	<p>17. See Yoncalla School District Communicable Disease Plan</p>

1b. HIGH-RISK POPULATIONS

OHA/ODE Requirements	Hybrid/Onsite Plan
<input checked="" type="checkbox"/> 1. Serve students in high-risk population(s) whether learning is happening through On-Site, Hybrid (partially On-Site and partially Comprehensive Distance Learning models), or Comprehensive Distance Learning models. <p>Medically Fragile, Complex and Nursing-Dependent Student Requirements</p>	<p>1. Parents may choose for their students to attend on site or via Distance Learning. Also, all staff and students are given the opportunity to self-identify as vulnerable or living with a vulnerable family member.</p> <ul style="list-style-type: none"> Administration will meet with district nurse as needed to collaborate and support high risk students 504 coordinator and case managers will collaborate with district nurse as needed regarding needed accommodations
<input checked="" type="checkbox"/> 2. All districts must account for students who have health conditions that require additional nursing services. Oregon law (ORS 336.201) defines three levels of severity related to required nursing services: <ul style="list-style-type: none"> Medically Complex: Are students who may have an unstable health condition and who may require daily professional nursing services. Medically Fragile: Are students who may have a life-threatening health condition and who may require immediate professional nursing services. Nursing-Dependent: Are students who have an unstable or life-threatening health condition and who require daily, direct, and continuous professional nursing services. 	<p>2. Families of students who have been identified by school districts as Medically Fragile, Complex and Nursing-Dependent will be advised of current status of the disease in their local school community.</p> <ul style="list-style-type: none"> District will coordinate with families to meet student's educational needs based on current cohort status and status of the disease.
<input checked="" type="checkbox"/> 3. Staff and school administrators, in partnership with school nurses, or other school health providers, should work with interdisciplinary teams to address individual student needs. The school registered nurse (RN) is responsible for nursing care provided to individual students as outlined in ODE guidance and state law:	<p>3. Protocol provided by Barb Hofford RN (DESD/RSD)</p> <ul style="list-style-type: none"> District nurses will keep up to date on current trends of the COVID illness in the local community in cooperation with the LPHA. District nurses will keep current on best practices recommended by Oregon School Nursing Association and the Oregon Health Authority.

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> • Communicate with parents and health care providers to determine return to school status and current needs of the student. • Coordinate and update other health services the student may be receiving in addition to nursing services. This may include speech language pathology, occupational therapy, physical therapy, as well as behavioral and mental health services. • Modify Health Management Plans, Care Plans, IEPs, or 504 or other student-level medical plans, as indicated, to address current health care considerations. • The RN practicing in the school setting should be supported to remain up to date on current guidelines and access professional support such as evidence-based resources from the Oregon School Nurses Association. • Service provision should consider health and safety as well as legal standards. • Work with an interdisciplinary team to meet requirements of ADA and FAPE. • High-risk individuals may meet criteria for exclusion during a local health crisis. • Refer to updated state and national guidance and resources such as: <ul style="list-style-type: none"> ○ US Department of Education Supplemental Fact Sheet: Addressing the Risk of COVID-19 in Preschool, Elementary and Secondary Schools While Serving Children with Disabilities from March 21, 2020. ○ ODE guidance updates for Special Education. Example from March 11, 2020. ○ OAR 581-015-2000 Special Education, requires districts to provide 'school health services and school nurse services' as part of the 'related services' in order 'to assist a child with a disability to benefit from special education'. ○ OAR 333-019-0010 Public Health: Investigation and Control of Diseases: General Powers and Responsibilities, outlines authority and responsibilities for school exclusion. 	<ul style="list-style-type: none"> b District nurses will work with individual school health monitors as needed to help parents consider risks of returning to the school setting. Parents may want to talk with the nurse to decide if it is advisable to consider alternative learning models. c Parents of Medically Fragile, Complex and Nursing-Dependent students are to be called immediately if there are any cases of Covid in the school. Likewise, parents should notify the school of any confirmed exposure to confirmed ill individuals outside the school setting that may cause the student to be quarantined. d Coordinate with other health services provided to students in the school setting in addition to nursing. e Staff and school administrators will partner with District nurses in contributing to modification of health management plans, Care Plans, IEPs, 504s and any other student-level medical plans to address current health care considerations.

1c. PHYSICAL DISTANCING

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <input checked="" type="checkbox"/> 1. Establish a minimum of 35 square feet per person when determining room capacity. Calculate only with usable classroom space, understanding that desks and room set-up will require use of all space in the calculation. <input checked="" type="checkbox"/> 2. Support physical distancing in all daily activities and instruction, striving to maintain at least six feet between individuals. <input checked="" type="checkbox"/> 3. Minimize time standing in lines and take steps to ensure that six feet of distance between students is maintained, including marking spacing on floor, one-way traffic flow in constrained spaces, etc. <input checked="" type="checkbox"/> 4. Schedule modifications to limit the number of students in the building (e.g., rotating groups by days or location, 	<ul style="list-style-type: none"> 1. Square footage throughout the school buildings <ul style="list-style-type: none"> a. Capacity for Yoncalla Elementary School <ul style="list-style-type: none"> i. Cafeteria-900 usable square feet-No more than 25 people ii. Gym-6000 usable square feet-No more than 171 people iii. Music room-1200 usable square feet-No more than 34 people iv. Bathrooms-No more than 2 people at a time v. Kindergarten room-900 usable square feet vi. 1st grade room-900 usable square feet-No more than 25 people

OHA/ODE Requirements	Hybrid/Onsite Plan
<p>staggered schedules to avoid hallway crowding and gathering).</p> <p>5. Plan for students who will need additional support in learning how to maintain physical distancing requirements. Provide instruction; don't employ punitive discipline.</p>	<ul style="list-style-type: none"> vii. 2nd grade room-900 usable square feet-No more than 25 people viii. 3rd grade room-900 usable square feet-No more than 25 people ix. 4th grade room-860 usable square feet-No more than 24 people x. 5/6 grade room-869 usable square feet-No more than 24 people xi. SPED room-930 usable square feet-No more than 25 people xii. Title room-935 usable square feet-No more than 25 people xiii. All counseling or annex rooms are limited to only 2 people <p>Approximate elementary numbers for 2020-21 school year:</p> <ul style="list-style-type: none"> Kindergarten-22 1st grade-18 2nd grade-14 3rd grade-16 4th grade-12 5th grade-6 6th grade-14 <p>b. Capacity for Yoncalla Early Learning Center</p> <ul style="list-style-type: none"> i. Bathrooms-No more than 2 people at a time ii. Pre-school room-900 usable square feet-No more than 25 people iii. Family room-900 usable square feet-No more than 25 people iv. Community room-900 usable square feet-No more than 25 people v. Head Start room-900 usable square feet-No more than 25 people <p>Approximate pre-school numbers for 2020-21 school year: 24 students with the possibility of serving up to 30.</p> <p>c. Capacity for Yoncalla High School</p> <ul style="list-style-type: none"> i. Science room-860 usable square feet-No more than 24 people ii. SPED room-1000 usable square feet-No more than 28 people iii. Health room-860 usable square feet-No more than 24 people iv. Middle School room-800 usable square feet-No more than 22 people v. Library-825 usable square feet-No more than 23 people vi. Cafeteria-1000 usable square feet-No more than 28 people vii. Indian Education room-88 usable square feet-No more than 2 people viii. Social Studies room-870 usable square feet-No more than 24 people ix. Math room-870 usable square feet-No more than 24 people x. English room-870 usable square feet-No more than 24 people xi. Natural Resources room-870 usable square feet-No more than 24 people xii. Gym-7000 usable square feet-No more than 200 people

OHA/ODE Requirements	Hybrid/Onsite Plan
	xiii. Weight room-980 usable square feet-No more than 25 people xiv. Music room-1350 usable square feet-No more than 25 people xv. Shop classroom-720 usable square feet-No more than 20 people xvi. Bathrooms-No more than 2 people Approximate MS/HS numbers for 2020-21 school year: 7 th grade-14 8 th grade-16 9 th grade-20 10 th grade-20 11 th grade-18 12 th grade-30

1d. COHORTING

OHA/ODE Requirements	Hybrid/Onsite Plan
<input checked="" type="checkbox"/> 1. Where feasible, establish stable cohorts: groups should be no larger than can be accommodated by the space available to provide 35 square feet per person, including staff. <ul style="list-style-type: none"> The smaller the cohort, the less risk of spreading disease. As cohort groups increase in size, the risk of spreading disease increases. 	<p>Below are the identified stable cohorts to ensure capability for contact tracing. Contact-tracing logs will be made for each cohort group. This will be done electronically.</p> <p>When cohorts leave an area, surfaces will be cleaned and wiped down prior to a new cohort. Cohorts and staff will wash or sanitize hands prior to entering a new area or working with new cohorts.</p> <p>1) Transportation Cohort</p> <ul style="list-style-type: none"> This is a stable group of students each day. Updated contact-tracing logs are required for each run of a route. <p>2) Pre -Kindergarten – 6th Grade Classroom Cohorts</p> <ul style="list-style-type: none"> These are individual classroom cohorts These cohorts, grouped by class, will be maintained throughout the year. Specialist will be added to the cohort as they deliver services. <p>3) Speech and Language Cohort (Itinerant staff)</p> <ul style="list-style-type: none"> This stable group is maintained as much as possible. Note* In the event the stable cohort is changed, the SLP will need to update the contact-tracing log. <p>Title and Special Education staff (Itinerant staff).</p> <ul style="list-style-type: none"> To the extent possible, students receiving supports beyond core instruction (e.g., Title Services, Special Education and Related Services) will receive these supports within their classroom cohort. <ul style="list-style-type: none"> When student needs or administrative logistics require a student to be pulled from a classroom cohort to receive support, it creates a new cohort and additional contact tracing log requirements. <p>4) Physical Education: schedule rotations from classrooms for PE instruction.</p> <ul style="list-style-type: none"> Limit use of shared equipment. Have class outside as much as possible. Hands are washed before and after each class. <p>5) MS PE Instruction: schedule PE classes in the gymnasium, outside, or in classrooms with cohort groups; provide enough time for cleaning and sanitization between groups if using common spaces.</p> <p>6) 7th and 8th Grade Classroom Cohorts</p>
<input checked="" type="checkbox"/> 2. Each school must have a system for daily logs to ensure contact tracing among the cohort (see section 1a of the <i>Ready Schools, Safe Learners</i> guidance).	
<input checked="" type="checkbox"/> 3. Minimize interaction between students in different stable cohorts (e.g., access to restrooms, activities, common areas). Provide access to All Gender/Gender Neutral restrooms.	
<input checked="" type="checkbox"/> 4. Cleaning and wiping surfaces (e.g., desks, door handles, etc.) must be maintained between multiple student uses, even in the same cohort.	
<input checked="" type="checkbox"/> 5. Design cohorts such that all students (including those protected under ADA and IDEA) maintain access to general education, grade level learning standards, and peers.	
<input checked="" type="checkbox"/> 6. Staff who interact with multiple stable cohorts must wash/sanitize their hands between interactions with different stable cohorts.	

OHA/ODE Requirements	Hybrid/Onsite Plan
	<ul style="list-style-type: none"> • 7th and 8th Grade students have stable cohorts determined by elective class to the extent possible. • This stable group is maintained as much as possible. • PE Instruction will be in the gymnasium, outside, or in classrooms with the cohort group; provide time for cleaning and sanitization between groups if using common spaces. <p>Middle School Lunch Cohorts</p> <ul style="list-style-type: none"> • 7th Grade will eat in assigned location • 8th Grade will eat lunch in assigned location • Students will be served from the food serving area by cohort, with cleaning between cohorts. • Lunch times will be staggered to minimize time in lunch lines. <p>7) HS PE Instruction: schedule PE classes in the gymnasium, outside, or in classrooms with cohort groups; provide enough time for cleaning and sanitization between groups if using common spaces. We will not require students to dress down because of adequate space in locker-room.</p> <p>8) High School Instructional Cohorts</p> <ul style="list-style-type: none"> • Students will be divided up into math cohorts. These cohorts will rotate in a block schedule and will stay with this cohort throughout the day. <p>9) High School Lunch Cohorts</p> <p>Students will all be eating lunch in a staggered schedule and will be assigned to a specific location in the lunch room. Students will maintain physical distancing (6 per table) marked by a piece of tape, and be eating with their cohort.</p> <ul style="list-style-type: none"> • There will be inside and outside seating. • Tape will be placed on tables for social distancing. • Students will not be able to leave campus for lunch <p>Students with underlying medical conditions will be released early for lunch.</p> <p>10) SPED-Any student attending special services will be a separate cohort that the SPED teacher maintains.</p>

1e. PUBLIC HEALTH COMMUNICATION

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <input checked="" type="checkbox"/> 1. Develop a letter or communication to staff to be shared at the start of on-site instruction and at periodic intervals explaining infection control measures that are being implemented to prevent spread of disease. <ul style="list-style-type: none"> • Consider sharing school protocols themselves. <input checked="" type="checkbox"/> 2. Develop protocols for communicating with students, families and staff who have come into close contact with a confirmed case. <ul style="list-style-type: none"> • Consult with your LPHA on what meets the definition of "close contact." <input checked="" type="checkbox"/> 3. Develop protocols for communicating immediately with staff, families, and the community when a new case(s) of COVID-19 is diagnosed in students or staff members, including a description of how the school or district is responding. 	<p>With collaboration from Douglas ESD and the Douglas Public Health Network, the district will</p> <ul style="list-style-type: none"> • Develop a Return-to-Work protocol • Letter to staff • Letter to families • Share protocols on website

OHA/ODE Requirements	Hybrid/Onsite Plan
<input checked="" type="checkbox"/> 4. Provide all information in languages and formats accessible to the school community.	

1f. ENTRY AND SCREENING

OHA/ODE Requirements	Hybrid/Onsite Plan
<input checked="" type="checkbox"/> 1. Direct students and staff to stay home if they, or anyone in their homes or community living spaces, have COVID-19 symptoms. COVID-19 symptoms are as follows: <ul style="list-style-type: none"> • Primary symptoms of concern: cough, fever or chills, shortness of breath, or difficulty breathing. • Note that muscle pain, headache, sore throat, new loss of taste or smell, diarrhea, nausea, vomiting, nasal congestion, and runny nose are also symptoms often associated with COVID-19, but are not enough in isolation to deny entry. More information about COVID-19 symptoms is available from CDC. • In addition to COVID-19 symptoms, students should be excluded from school for signs of other infectious diseases, per existing school policy and protocols. See pages 9-12 of OHA/ODE Communicable Disease Guidance. • Emergency signs that require immediate medical attention: <ul style="list-style-type: none"> ○ Trouble breathing ○ Persistent pain or pressure in the chest ○ New confusion or inability to awaken ○ Bluish lips or face ○ Other severe symptoms 	1. See Yoncalla School District Communicable Disease Plan
<input checked="" type="checkbox"/> 2. Screen all students and staff for symptoms on entry to bus/school every day. This can be done visually and/or with confirmation from a parent/caregiver/guardian. <ul style="list-style-type: none"> • Anyone displaying or reporting the primary symptoms of concern must be isolated (see section 1i of the <i>Ready Schools, Safe Learners</i> guidance) and sent home as soon as possible. • They must remain home until 72 hours after fever is gone (without use of fever reducing medicine) and other symptoms are improving. 	2. Bus Drivers visually screen as students' board bus and will bring students to the school and students will be screened again on site. See Section 1a.10
<input checked="" type="checkbox"/> 3. Follow LPHA advice on restricting from school any student or staff known to have been exposed (e.g., by a household member) to COVID-19 within the preceding 14 calendar days.	3. Follow LPHA protocols for isolation/quarantine.
<input checked="" type="checkbox"/> 4. Staff or students with a chronic or baseline cough that has worsened or is not well-controlled with medication should be excluded from school. Do not exclude staff or students who have other symptoms that are chronic or baseline symptoms (e.g., asthma, allergies, etc.) from school.	4. Follow LPHA protocols and refer to medically fragile section of blueprint See sections 1a.19-29
<input checked="" type="checkbox"/> 5. Hand hygiene on entry to school every day: wash with soap and water for 20 seconds or use an alcohol-based hand sanitizer with 60-95% alcohol.	5. YES

1g. VISITORS/VOLUNTEERS

OHA/ODE Requirements	Hybrid/Onsite Plan
<input checked="" type="checkbox"/> 1. Restrict non-essential visitors. Only allow visitors if six feet of physical distance between all people can be maintained.	1. Visitors/Volunteers will be unable to work in schools, or complete other volunteer activities that require in person interaction, at this time. Adults in schools are limited to essential personnel only.
<input checked="" type="checkbox"/> 2. Visitors must wash or sanitize their hands upon entry and exit.	

OHA/ODE Requirements	Hybrid/Onsite Plan
<input checked="" type="checkbox"/> 3. Visitors must wear face coverings in accordance with local public health authority and CDC guidelines.	2. Essential personnel and approved visitors will be screened upon entry and asked to sanitize or wash hands upon entry.
<input checked="" type="checkbox"/> 4. Screen all visitors for symptoms upon every entry. Restrict from school property any visitor known to have been exposed to COVID-19 within the preceding 14 calendar days.	3. All approved visitors will wear face coverings in accordance with current OHA and CDC guidelines. 4. See section 1g.

1h. FACE COVERINGS, FACE SHIELDS, AND CLEAR PLASTIC BARRIERS

OHA/ODE Requirements	Hybrid/Onsite Plan
<input checked="" type="checkbox"/> 1. Face coverings or face shields for: <ul style="list-style-type: none"> • Staff who are regularly within six feet of students and/or staff <ul style="list-style-type: none"> ○ This can include staff who support personal care, feeding, or instruction requiring direct physical contact. ○ Staff who will sustain close contact and interactions with students. • Bus drivers. • Staff preparing and/or serving meals. 	<p>**As per Governor Brown’s Executive Order #20-29, face covering are required at all times by staff, students, contractors, etc. while on school grounds. Once this order is lifted, we will return to the plan listed below.</p> <ol style="list-style-type: none"> 1. YES 2. YES 3. School nurses will wear appropriate PPE. 4. YES 5. YES
<input checked="" type="checkbox"/> 2. Face shields or clear plastic barriers for: <ul style="list-style-type: none"> • Speech Language Pathologists, Speech Language Pathology Assistants, or other adults providing articulation therapy. • Front office staff. 	<p>Staff who are regularly within six feet of students and/or staff are required to wear face shields or face coverings.</p>
<input checked="" type="checkbox"/> 3. Face masks for school RNs or other medical personnel when providing direct contact care and monitoring of staff/students displaying symptoms. School nurses should also wear appropriate Personal Protective Equipment (PPE) for their role.	<p>Facial Shields or Plastic Barriers: Facial shields or plastic barriers are required and will be provided for:</p> <ul style="list-style-type: none"> • Special Education staff • Speech Language Pathologist and SLPAs • Bus drivers • Front office staff
<input checked="" type="checkbox"/> 4. Students who choose not to wear face coverings must be provided access to instruction.	<p>Facial Coverings <i>Facial coverings are not synonymous with facemasks.</i></p> <p>Facial coverings are required and will be provided for:</p> <ul style="list-style-type: none"> • Child Nutrition Program staff <p>Facial covering are NOT recommended for:</p> <ul style="list-style-type: none"> • Children under the age of 12; • Children of any age should not wear a face covering: <ul style="list-style-type: none"> ○ If they have a medical condition that makes it difficult for them to breathe with a face covering; ○ If they experience a disability that prevents them from wearing a face covering; ○ They are unable to remove the face covering independently; or ○ While sleeping.
<input checked="" type="checkbox"/> 5. ADA accommodations: If a staff member requires an accommodation for the face covering or face shield requirements, districts and schools should work to limit the staff member’s proximity to students and staff to the extent possible to minimize the possibility of exposure.	<p>Face coverings cannot be required for use by children and should never prohibit or prevent access to instruction or activities</p>

1i. ISOLATION MEASURES

OHA/ODE Requirements	Hybrid/Onsite Plan
<input checked="" type="checkbox"/> 1. Protocols for surveillance COVID-19 testing of students and staff, as well as exclusion and isolation protocols for sick students and staff whether identified at the time of bus pick-up, arrival to school, or at any time during the school day.	<ul style="list-style-type: none"> • Each school principal (or designee) will consult with a nurse on updates for plan and isolation measures taken to that point.
<input checked="" type="checkbox"/> 2. Protocols for assessment of students, as well as exclusion and isolation protocols for sick students and	

OHA/ODE Requirements	Hybrid/Onsite Plan
<p>staff identified at the time of arrival or during the school day.</p> <ul style="list-style-type: none"> • Work with school nurses, health care providers, or other staff with expertise to determine necessary modifications to areas where staff/students will be isolated. • Consider required physical arrangements to reduce risk of disease transmission. • Plan for the needs of generally well students who need medication or routine treatment, as well as students who may show signs of illness. <p>☒ 3. Students and staff who report or develop symptoms must be isolated in a designated isolation area in the school, with adequate space and staff supervision and symptom monitoring by a school nurse, other school-based health care provider or school staff until they are able to go home. Anyone providing supervision and symptom monitoring must wear appropriate face covering or face shields.</p> <ul style="list-style-type: none"> • School nurse and health staff in close contact with symptomatic individuals (less than 6 feet) should wear a medical-grade face mask. Other Personal Protective Equipment (PPE) may be needed depending on symptoms and care provided. Consult a nurse or health care professional regarding appropriate use of PPE. Any PPE used during care of a symptomatic individual should be properly removed and disposed of prior to exiting the care space, and hands washed after removing PPE. • If able to do so safely, a symptomatic individual should wear a face covering. • To reduce fear, anxiety, or shame related to isolation, provide clear explanation of procedures, including use of PPE and handwashing. <p>☒ 4. Establish procedures for safely transporting anyone who is sick to their home or to a health care facility.</p> <p>☒ 5. Staff and students who are ill must stay home from school and must be sent home if they become ill at school, particularly if they have COVID-19 symptoms.</p> <ul style="list-style-type: none"> • Symptomatic staff or students should seek COVID-19 testing from their regular physician or through the local public health authority. • If they have a positive COVID-19 viral (PCR) test result, the person should remain home for at least 10 days after illness onset and 72 hours after fever is gone, without use of fever reducing medicine, and other symptoms are improving. <ul style="list-style-type: none"> ○ Alternatively, a person who had a positive viral test may return to school when they have received two subsequent negative COVID-19 viral tests at least 24 hours apart and 72 hours have passed since fever is gone, without use of fever reducing medicine, and other symptoms are improving • If they have a negative COVID-19 viral test (and if they have multiple tests, all tests are negative), they should remain home until 72 hours after fever is gone, without use of fever reducing medicine, and other symptoms are improving. • If they do not undergo COVID-19 testing, the person should remain home until 72 hours after fever is 	<ul style="list-style-type: none"> • All students who become ill at school will remain at school supervised by staff until parents can pick them up in the designated isolation area (i.e., health room). <ul style="list-style-type: none"> ○ Students will be provided a facial covering (if they can safely wear one). ○ Staff should wear a facial covering and maintain physical distancing, but never leave a child unattended. • While exercising caution to maintain safety is appropriate when working with children exhibiting symptoms, it is also critical that staff maintain sufficient composure and disposition so as not to unduly worry a student or family. • Staff will maintain student confidentiality as appropriate. • Daily logs must be maintained containing the following: <ul style="list-style-type: none"> ○ Name of students sent home for illness, cause of illness, time of onset; and ○ Name of students visiting the office for illness symptoms, even if not sent home. • Staff and students with known or suspected COVID-19, or displaying COVID-19 symptoms per current OHA guidance, CDC guidance, or LPHA guidance, cannot remain at school and should return only after their symptoms resolve and they are physically ready to return to school. In no case can they return before: <ul style="list-style-type: none"> ○ the passage of 14 calendar days after exposure; and ○ symptoms are improving and ○ a release from a health professional is submitted to the school office.

OHA/ODE Requirements	Hybrid/Onsite Plan
<p>gone, without use of fever reducing medicine, and other symptoms are improving.</p> <p>☒ 6. Involve school nurses, School Based Health Centers, or staff with related experience (Occupational or Physical Therapists) in development of protocols and assessment of symptoms (where staffing exists).</p> <p>☒ 7. Record and monitor the students and staff being isolated or sent home for the LPHA review.</p>	



2. Facilities and School Operations

Some activities and areas will have a higher risk for spread (e.g., band, choir, science labs, locker rooms). When engaging in these activities within the school setting, schools will need to consider additional physical distancing or conduct the activities outside (where feasible). Additionally, schools should consider sharing explicit risk statements for higher risk activities (see section 5f of the *Ready Schools, Safe Learners* guidance).

2a. ENROLLMENT

OHA/ODE Requirements	Hybrid/Onsite Plan
<p>☒ 1. Enroll all students following the standard Oregon Department of Education guidelines.</p> <p>☒ 2. Do not disenroll students for non-attendance if they meet the following conditions:</p> <ul style="list-style-type: none"> Are identified as high-risk, or otherwise considered to be part of a population vulnerable to infection with COVID-19, or Have COVID-19 symptoms for 10 consecutive school days or longer. <p>☒ 3. Design attendance policies to account for students who do not attend in-person due to student or family health and safety concerns.</p>	<ul style="list-style-type: none"> All students will be enrolled following the Oregon Department of Education guidelines. No student will be dropped for non-attendance if they meet the following conditions: <ul style="list-style-type: none"> Are identified as vulnerable, or otherwise considered to be part of a population vulnerable to infection with COVID-19 Have COVID-19 symptoms for the past 14 days

2b. ATTENDANCE

OHA/ODE Requirements	Hybrid/Onsite Plan
<p>☒ 1. On-Site school students: Full-time and part-time students follow normal reporting policy and procedures.</p> <p>☒ 2. Full-Time Online and/or Hybrid school students: Full-time students who are enrolled in school and taking online and/or hybrid courses only are reported on an FTE basis using a standard record (ADMProgTypCd = 01) as identified in the Oregon Cumulative Average Daily Membership (ADM) Manual. This is an existing policy previously used in the online setting. As such, there should not be any need to reprogram student information systems to accommodate for this change and the addition of the hybrid setting.</p> <ul style="list-style-type: none"> Note: Because the students in the online and/or hybrid setting do not regularly attend classes at the district facilities, the standard procedures for recording student days present and days absent cannot be effectively applied to those students. This will reduce accuracy of attendance data for the state while this is in effect. For the purposes of this section, please use the following definition and clarification: Online and/or Hybrid Check-in: The responsibility of taking attendance must be performed by the 	<p>On-Site school students: Full-time students follow normal reporting policy and procedures following ODE guidance.</p> <ul style="list-style-type: none"> Attendance policies and plans will encourage staff and students to stay home if someone in their house is sick. Teachers will notify the principal when the absence rate has increased by 20% or more. The principal will report this increase to the RN. <p>Hybrid school students: Full-time students who are enrolled in school and are learning online, will have their attendance taken twice per week following ODE guidance.</p>

OHA/ODE Requirements	Hybrid/Onsite Plan
<p>teacher of record. "Check-ins" with appropriately licensed instructional staff are two-way communications between the student and the teacher. A check-in does not include a student leaving a message on an answering machine or sending an email that does not receive a response from the appropriately licensed instructional staff by the end of the next school day.</p> <ul style="list-style-type: none"> • The student must check-in at least twice a week with their teacher(s) of record on at least two separate weekdays in order to be counted as present for all five days of that week. • If the student only checks in once during the week, the student must be counted as absent for half of the scheduled week (2.5 days, if there are 5 days scheduled in the week). • The student must be counted as absent for the entire week (5 days, if there are 5 days scheduled in the week) if they do not report in at all during the week. • Note: If a district schedule is based on a 4-day school week, the student would still need to check in twice a week as described above in order to be counted as present for the entire week (4 days) and once a week to be counted as present for half of the week (2 days). • Days in attendance may not be claimed for days in which the student did not have access to appropriately licensed instructional staff. The purpose of the rule regarding checking in with the teacher of record is to assure that the teacher can evaluate whether the student is making adequate progress in the course and the student has additional guaranteed opportunities to engage with a teacher. The responsibility of taking attendance must be performed by the teacher of record, not another staff member (e.g., the registrar or school secretary). <p>☒ 3. Part-time students receiving online and/or hybrid instruction (not college courses): Students who are not enrolled full-time and are taking online and/or hybrid courses offered by the school district or charter school are reported as large group instruction (program type 4), unless they are an ESD-registered homeschooled or private school student receiving supplemental coursework in public school, which are reported as shared time (program type 9). The district may count up to 1 hour per day per course taken, provided appropriately licensed teachers for the coursework taken, are available and accessible to the student during regular business hours on each school day to be claimed. Because this is online and/or hybrid instruction, attendance is based on check-ins with the student's appropriately licensed teacher(s) of record at least two times (on different days) during the school week.</p>	

2c. TECHNOLOGY

OHA/ODE Requirements	Hybrid/Onsite Plan
<p>☐ 1. Update procedures for district-owned devices to match cleaning requirements (see section 2d of the Ready Schools, Safe Learners guidance).</p>	<ul style="list-style-type: none"> • Conduct family technology and connectivity survey

OHA/ODE Requirements	Hybrid/Onsite Plan
<input type="checkbox"/> 2. Procedures for return, inventory, updating, and redistributing district-owned devices must meet physical distancing requirements.	<ul style="list-style-type: none"> • Inventory district technology and internet connectivity resources • Plan for technology support and replacement, including budget • Develop health protocols

2d. SCHOOL SPECIFIC FUNCTIONS/FACILITY FEATURES

OHA/ODE Requirements	Hybrid/Onsite Plan
<input checked="" type="checkbox"/> 1. Handwashing: All people on campus should be advised and encouraged to wash their hands frequently.	<ul style="list-style-type: none"> • Hand Washing: All students will have access to hand washing before breakfast/lunch/snack is served. Opportunity for frequent hand washing will be provided throughout the school day. • Equipment: All classroom supplies and PE equipment will be cleaned and sanitized before use by another student or cohort group. • Safety Drills: During fire drills (and all other safety drills), all cohort classes will be physically distanced during exit, recovery, and reentry procedures. • Events: Field trips will be designed virtually for the school year. All assemblies, special performances, school-wide parent meetings and other large gatherings will be cancelled, held in a virtual format, or designed in a manner that allows appropriate physical distancing to be maintained throughout. • Transitions/Hallways: Hallway traffic direction marked to show travel flow. • Classroom line up: students line up in cohort classes outside and in the gym in designated areas, keeping more than 6 feet between cohort group/each other. <ul style="list-style-type: none"> ○ Line up areas are to be marked with visual cues to indicate adequate physical distance. • Personal Property: Each classroom will have a limit on the number of personal items brought in to school. A full list will be sent home prior to class starting with allowable items (e.g., refillable water bottles, school supplies, headphones/earbuds, cell phones, books, etc.). If personal items are brought to school, they must be labeled prior to entering school and not shared with other students. • Restrooms: Elementary students will use the individual bathrooms closest to their designated classroom. These classrooms will be cleaned daily. Middle and High School cohorts will have designated restroom schedules alleviating waiting and large groups. If this cannot be maintained, the restrooms will be cleaned multiple times throughout the day.
<input checked="" type="checkbox"/> 2. Equipment: Develop and use sanitizing protocols for all equipment used by more than one individual or purchase equipment for individual use.	
<input checked="" type="checkbox"/> 3. Events: Cancel, modify, or postpone field trips, assemblies, athletic events, practices, special performances, school-wide parent meetings and other large gatherings to meet requirements for physical distancing.	
<input checked="" type="checkbox"/> 4. Transitions/Hallways: Limit transitions to the extent possible. Create hallway procedures to promote physical distancing and minimize gatherings.	
<input checked="" type="checkbox"/> 5. Personal Property: Establish policies for personal property being brought to school (e.g., refillable water bottles, school supplies, headphones/earbuds, cell phones, books, instruments, etc.). If personal items are brought to school, they must be labeled prior to entering school and use should be limited to the item owner.	

2e. ARRIVAL AND DISMISSAL

OHA/ODE Requirements	Hybrid/Onsite Plan
<input checked="" type="checkbox"/> 1. Physical distancing, stable cohorts, square footage, and cleaning requirements must be maintained during arrival and dismissal procedures.	<p>Screening Staff:</p> <ul style="list-style-type: none"> • Staff are required to report to the administrator when they may have been exposed to COVID-19. • Staff are required to report to the administrator when they have symptoms related to COVID-19. • Staff members are not responsible for screening other staff members for symptoms.
<input checked="" type="checkbox"/> 2. Create schedule(s) and communicate staggered arrival and/or dismissal times.	
<input checked="" type="checkbox"/> 3. Assign students or cohorts to an entrance; assign staff member(s) to conduct visual screenings (see section 1f of the <i>Ready Schools, Safe Learners</i> guidance).	
<input checked="" type="checkbox"/> 4. Develop sign-in/sign-out protocol to help facilitate contact tracing:	

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> • Eliminate shared pen and paper sign-in/sign-out sheets. • Ensure hand sanitizer is available if signing children in or out on an electronic device. <p>☒ 5. Install hand sanitizer dispensers near all entry doors and other high-traffic areas.</p> <p>☒ 6. Establish and clearly communicate procedures for keeping caregiver drop-off/pick-up as brief as possible.</p>	<p>Screening Students:</p> <p>Students will be visually screened by the staff upon arrival. When the screening indicates that a student may be symptomatic, the student is directed to the office. *Follow established protocol from CDMP (see section 1a). Screening will include updating the cohort or individual student logs.</p> <p>All Students and Cohorts</p> <ul style="list-style-type: none"> • Each teacher/staff member will use a sign-in/sign-out protocol to help facilitate contact tracing. <ul style="list-style-type: none"> ○ Staff will fill in the information and not allow a shared pen/paper. ○ Hand sanitizer will be available at reception to use in conjunction with arrival/dismissal and sign-in/sign-out. • Handwashing stations or hand sanitizer dispensers will be placed near all entry doors and other high-traffic areas. • Share with families the need to keep drop-off/pickup interactions as brief as possible. • Mark specific areas and designate one-way traffic flow for transitions of traffic for vehicles and on-foot. <p>Entry</p> <p>Elementary School</p> <ul style="list-style-type: none"> • Students enter the building from the office and proceed to classroom. • Students will wash hands in classroom upon entry and prior to breakfast. • Students will be eating breakfast and lunch in their classrooms with their cohorts. <p>Middle School</p> <ul style="list-style-type: none"> • Middle school students will depart the bus or drop off area and go directly to the office door. <ul style="list-style-type: none"> ○ Staff will visually screen students upon entry. ○ Hand sanitizer will be available at campus entry points (i.e., bus departure area, drop off area) for student use. ○ Students shall sanitize hands before entering campus. ○ Students will report directly to their first period class. • Students wash hands in room before going to breakfast. • Students travel as a cohort to get breakfast, then go to 1st period class as a cohort. • Staggered starts and releases will be determined by student mode of transportation, ie. walking students, students who are dropped off/picked up, or bussed students. <p>High School</p> <p><i>Grade 9/12Cohort</i></p> <ul style="list-style-type: none"> • Grade 9/12 cohort will depart the bus or drop off area and go directly to the office door.

OHA/ODE Requirements	Hybrid/Onsite Plan
	<ul style="list-style-type: none"> ○ Hand sanitizer will be available at campus entry points (i.e., bus departure area, drop off area) for student use. ○ Students shall sanitize hands before entering campus. <p>Dismissal</p> <p><i>Pre-Kindergarten</i></p> <ul style="list-style-type: none"> • Students in Pre-Kindergarten will stay in a single stable continuous cohort throughout the day, unless individual students have specific needs requiring otherwise (e.g, receiving SLP services). • The Pre-Kindergarten teacher will walk this cohort to dismissal maintaining appropriate physical distancing. • Upon release all students in the Pre-Kindergarten cohort will go directly to their bus or departure point from campus. <p><i>Middle School</i></p> <ul style="list-style-type: none"> • Students will remain in their assigned cohort at the end of day until released by teacher. • Upon release all students in the cohort will go directly to their bus or departure point from campus. • Staggered releases will be determined by student mode of transportation, ie. walking students, students who are dropped off/picked up, or bussed students. <p><i>All other Cohorts</i></p> <ul style="list-style-type: none"> • Students will remain in their assigned cohort at the end of day until released by intercom. • Cohorts will be individually released by an announcement over the intercom one cohort at a time. • Upon release all students in the cohort will go directly to their bus or departure point from campus.

2f. CLASSROOMS/REPURPOSED LEARNING SPACES

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> ☒ 1. Seating: Rearrange student desks and other seat spaces to at least six feet apart; assign seating so students are in the same seat at all times. ☒ 2. Materials: Avoid sharing of community supplies when possible (e.g., scissors, pencils, etc.). Clean these items frequently. Provide hand sanitizer and tissues for use by students and staff. ☒ 3. Handwashing: Remind students through signage and regular reminders from staff of the utmost importance of hand hygiene and respiratory etiquette. Respiratory etiquette means covering coughs and sneezes with an elbow or a tissue. Tissues should be disposed of and hands washed or sanitized immediately. <ul style="list-style-type: none"> • Wash hands with soap and water for 20 seconds or use an alcohol-based hand sanitizer with 60-95% alcohol. 	<ul style="list-style-type: none"> ● Seating: Strive to arrange student desks and tables to at least six feet apart (where possible); assign seating so students are in the same seat at all times. ● Materials: Each classroom will limit sharing of community supplies when possible (e.g., scissors, pencils, etc.). If needed to share, these items will be cleaned frequently. Hand sanitizer and tissues will be available for use by students and staff. ● Hand Washing: Students will wash hands before each meal and frequently throughout the day. ● Respiratory Etiquette: School staff will consistently teach and reinforce the need for ongoing respiratory etiquette. ● Furniture: All upholstered furniture and soft seating will be removed from the school building. ● Classroom Procedures: All PK-6 classes will use an assigned cubby or storage spaces for individual student belongings; Middle school students will carry personal belongings and

OHA/ODE Requirements	Hybrid/Onsite Plan
	<p>lockers will be assigned by cohort maintaining social distancing. High school students will carry personal belongings. Shared restroom/hall passes will not be used. All shared spaces (e.g., computer lab, library, gymnasium) will be cleaned between cohort use.</p> <ul style="list-style-type: none"> ● Seating: Each class and hallway will have visual aids (e.g., painter’s tape, stickers, etc.) to illustrate traffic flow, appropriate spacing, assigned seating areas. ● Environment: When possible, windows will be open in the classroom before students arrive and after students leave. Each classroom will hold classes outside when possible and encourage students to spread out.

2g. PLAYGROUNDS, FIELDS, RECESS, AND BREAKS

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <input checked="" type="checkbox"/> 1. Keep school playgrounds closed to the general public until park playground equipment and benches reopen in the community (see Oregon Health Authority’s Specific Guidance for Outdoor Recreation Organizations). <input checked="" type="checkbox"/> 2. Students must wash hands before and after using playground equipment. <input checked="" type="checkbox"/> 3. Designate playground and shared equipment solely for the use of one cohort at a time. Disinfect between sessions and between each group’s use. <input checked="" type="checkbox"/> 4. Cleaning requirements must be maintained (see section 2j of the <i>Ready Schools, Safe Learners</i> guidance). <input checked="" type="checkbox"/> 5. Maintain physical distancing requirements, stable cohorts, and square footage requirements. <input checked="" type="checkbox"/> 6. Provide signage and restrict access to outdoor equipment (including sports equipment, etc.). <input checked="" type="checkbox"/> 7. Design recess activities that allow for physical distancing and maintenance of stable cohorts. <input checked="" type="checkbox"/> 8. Clean all outdoor equipment between cohorts. 	<ul style="list-style-type: none"> ● Playground(s) will remain closed for public use. School will post adequate signs sharing this information with the public. At that point, classes may use the playground for recess on a staggered scheduled throughout the school day. ● All playground structures will be disinfected daily and in between each cohort group. ● Playground supplies: Each cohort group will use their own playground supplies (e.g., balls, jump ropes, etc.). They will be disinfected between each cohort. ● Students must wash or sanitize hands before and after using playground equipment. ● Cleaning requirements must be maintained; refer to section 3j. ● Recess activities will be planned to support physical distancing and maintain stable cohorts. This can include limiting the number of students on one piece of equipment, at one game, etc. ● Given the lessened capacity for equipment use due to cohorting and physical distancing requirements, teachers will need to set expectations for shared use of equipment by students and may need to support students with schedules for when specific equipment can be used.

2h. MEAL SERVICE/NUTRITION

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <input checked="" type="checkbox"/> 1. Include meal services/nutrition staff in planning for school reentry. <input checked="" type="checkbox"/> 2. Staff serving meals must wear face shields or face covering (see section 1h of the <i>Ready Schools, Safe Learners</i> guidance). <input checked="" type="checkbox"/> 3. Students must wash hands before meals and should be encouraged to do so after. <input checked="" type="checkbox"/> 4. Appropriate daily cleaning of meal items (e.g., plates, utensils, transport items) in classrooms where meals are consumed. <input checked="" type="checkbox"/> 5. Cleaning and sanitizing of meal touch-points and meal counting system between stable cohorts. <input checked="" type="checkbox"/> 6. Adequate cleaning of tables between meal periods. 	<p>Elementary School Breakfast</p> <ul style="list-style-type: none"> • Breakfast will be served to cohorts in classroom or designated areas. • Designated areas will be cleaned per guidelines. • The cafeteria may be used if deemed appropriate • Safety protocols will be followed per guidance <p>Lunch</p> <ul style="list-style-type: none"> • All cohorts will eat lunch in classroom or designated areas • Designated area will be cleaned per guidelines • The cafeteria may be used if deemed appropriate • Safety protocols will be followed per guidance

OHA/ODE Requirements	Hybrid/Onsite Plan
	<p>Middle School</p> <p>Breakfast</p> <ul style="list-style-type: none"> • Middle school students will depart the bus or drop off area and go directly to classroom via the office door. <ul style="list-style-type: none"> ○ Hand sanitizer will be available at campus entry points (i.e., bus departure area, drop off area) for student use. ○ Students shall sanitize hands before entering campus. • Students travel as a cohort to get breakfast or breakfast will be delivered to the classroom. <p>Lunch</p> <ul style="list-style-type: none"> • Students wash hands in room or restroom or other designated handwashing area before going to get breakfast. • Middle school students will travel to lunch as a cohort, go through the lunch line, and sit in their assigned lunch location, with appropriate physical distancing. • After eating, students clean up within the same assigned area and exit to their classroom. <p>High School</p> <p>Breakfast</p> <ul style="list-style-type: none"> • Grade 9/12 cohort will depart the bus or drop off area and go directly to the office door. • Hand sanitizer will be available at campus entry points (i.e., bus departure area, drop off area) for student use. • Students shall sanitize hands before entering campus. • Students wash hands in office before going to get breakfast. • Students get breakfast from the cafeteria, then go to their 1st period class to eat. <p>Lunch</p> <ul style="list-style-type: none"> • All students will have lunch at the same time • There will be inside and outside seating. • Tape will be placed on tables for social distancing • Students will have closed campus for lunch • Students with underlying medical conditions will be released early for lunch.

2i. TRANSPORTATION

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> ☒ 1. Include transportation departments (and associated contracted providers, if used) in planning for return to service. ☒ 2. Buses are cleaned frequently. Conduct targeted cleanings between routes, with a focus on disinfecting frequently touched surfaces of the bus (see section 2j of the <i>Ready Schools, Safe Learners</i> guidance). ☒ 3. Develop protocol for loading/unloading that includes visual screening for students exhibiting symptoms and logs for contact-tracing. <ul style="list-style-type: none"> • If a student displays symptoms, provide a face shield or face covering and keep student at least six feet away from others. Continue transporting the student. 4. If arriving at school, notify staff to begin isolation measures. 5. If transporting for dismissal and the student displays an onset of symptoms, notify the school. 	<ul style="list-style-type: none"> • Bus drivers are required to use facial shields and/or covering. <ul style="list-style-type: none"> ○ Facial shields and or coverings will be provided for drivers. Each bus driver/staff will be required to: ○ Visually screen students for illness and follow entry and screening procedures ○ Maintain logs for contact-tracing using procedures from 1a above. • Each bus will strive to have: <ul style="list-style-type: none"> ○ the recommend three (3) feet of physical distance between passengers ○ the recommended six (6) feet of physical distance between the driver and passengers (except during

OHA/ODE Requirements	Hybrid/Onsite Plan
<input checked="" type="checkbox"/> 6. Consult with parents/guardians of students who may require additional support (e.g., students who experience a disability and require specialized transportation as a related service) to appropriately provide service.	<p>boarding and in assisting those with mobility devices); reinforce this requirement by cordoning off seats as appropriate.</p> <ul style="list-style-type: none"> • Use visual cues (e.g., floor decals, colored tape or signs) to discourage students from standing and sitting within three (3) feet of other passengers, drivers and other transit employees on the bus. • Clean and sanitize buses between cohort routes. • Meet with parents/guardians of students who may require additional support (e.g., students who experience a disability and require specialized transportation as a related service) to appropriately provide service.
<input checked="" type="checkbox"/> 7. Drivers wear face shields or face coverings.	
<input checked="" type="checkbox"/> 8. Inform parents/guardians of practical changes to transportation service (i.e., physical distancing at bus stops and while loading/unloading, potential for increased route time due to additional precautions, sanitizing practices, and face coverings).	

2j. CLEANING, DISINFECTION, AND VENTILATION

OHA/ODE Requirements	Hybrid/Onsite Plan
<input checked="" type="checkbox"/> 1. Clean, sanitize, and disinfect frequently touched surfaces (e.g., playground equipment, door handles, sink handles, drinking fountains, transport vehicles) and shared objects (e.g., toys, games, art supplies) between uses multiple times per day. Maintain clean and disinfected (CDC guidance) environments, including classrooms, cafeteria settings, restrooms, and playgrounds.	<ol style="list-style-type: none"> 1. YSD has invested in a new air purification system for both school buildings. This will improve fresh air circulating in both buildings. 2. All frequently touched surfaces (e.g., playground equipment, door handles, sink handles, drinking fountains, transport vehicles) and shared objects (e.g., toys, games, art supplies) will be cleaned between uses by different cohorts, but not less than once daily. 3. Follow CDC guidelines for cleaning. 4. See Yoncalla Communicable Disease Plan 5. Ventilation systems will be checked and maintained monthly by maintenance staff.
<input checked="" type="checkbox"/> 2. Apply disinfectants safely and correctly following labeling direction as specified by the manufacturer. Keep these products away from students.	
<input checked="" type="checkbox"/> 3. Operate ventilation systems properly and/or increase circulation of outdoor air as much as possible by opening windows and doors, using fans, and through other methods. Do <u>not</u> use fans if they pose a safety or health risk, such as increasing exposure to pollen/allergies or exacerbating asthma symptoms. For example, do not use fans if doors and windows are closed and the fans are recirculating the classroom air.	
<input checked="" type="checkbox"/> 4. Consider the need for increased ventilation in areas where students with special health care needs receive medication or treatments.	
<input checked="" type="checkbox"/> 5. Facilities should be cleaned and disinfected at least daily to prevent transmission of the virus from surfaces (see CDC's guidance on disinfecting public spaces).	
<input checked="" type="checkbox"/> 6. Air circulation and filtration are helpful factors in reducing airborne viruses. Consider modification or enhancement of building ventilation where feasible (see CDC's guidance on ventilation and filtration and American Society of Heating, Refrigerating, and Air-Conditioning Engineers' guidance).	

2k. HEALTH SERVICES

OHA/ODE Requirements	Hybrid/Onsite Plan
<input checked="" type="checkbox"/> 1. OAR 581-022-2220 Health Services, requires districts to “maintain a prevention-oriented health services program for all students” including space to isolate sick students and services for students with special health care needs.	<ol style="list-style-type: none"> 1. Regional nurse consulted in the development of this plan. 2. Designated staff can implement plan. <ol style="list-style-type: none"> a. There is a plan for maintaining health services for all students. Yoncalla Schools will partner with Douglas ESD to provide nursing services throughout the district.
<input checked="" type="checkbox"/> 2. Licensed, experienced health staff should be included on teams to determine district health service priorities. Collaborate with health professionals such as school	

OHA/ODE Requirements	Hybrid/Onsite Plan
nurses; SBHC staff; mental and behavioral health providers; physical, occupational, speech, and respiratory therapists; and School Based Health Centers (SBHC).	A health care professional will travel the district assisting with health screenings, evaluation, and consultation with the LPHA.



3. Response to Outbreak

3a. PREVENTION AND PLANNING

OHA/ODE Requirements	Hybrid/Onsite Plan
<input checked="" type="checkbox"/> 1. Coordinate with Local Public Health Authority (LPHA) to establish communication channels related to current transmission level. <input checked="" type="checkbox"/> 2. Establish a specific emergency response framework with key stakeholders. <input checked="" type="checkbox"/> 3. When new cases are identified in the school setting, and the incidence is low, the LPHA will provide a direct report to the district nurse, or designated staff, on the diagnosed case(s). Likewise, the LPHA will impose restrictions on contacts.	<ul style="list-style-type: none"> See Yoncalla Communicable Disease Plan

3b. RESPONSE

OHA/ODE Requirements	Hybrid/Onsite Plan
<input checked="" type="checkbox"/> 1. Follow the district's or school's outbreak response protocol. Coordinate with the LPHA for any outbreak response. <input checked="" type="checkbox"/> 2. If anyone who has been on campus is known to have been diagnosed with COVID-19, report the case to and consult with the LPHA regarding cleaning and possible classroom or program closure. <input checked="" type="checkbox"/> 3. Report to the LPHA any cluster of illness (2 or more people with similar illness) among staff or students. <input checked="" type="checkbox"/> 4. When cases are identified in the local region, a response team should be assembled within the district and responsibilities assigned within the district. <input checked="" type="checkbox"/> 5. Modify, postpone, or cancel large school events as coordinated with the LPHA. <input checked="" type="checkbox"/> 6. If the school is closed, implement Short-Term Distance Learning or Comprehensive Distance Learning models for all staff/students. <input checked="" type="checkbox"/> 7. Continue to provide meals for students. <input checked="" type="checkbox"/> 8. Communicate criteria that must be met in order for On-Site instruction to resume and relevant timelines with families.	<ul style="list-style-type: none"> See Yoncalla Communicable Disease Plan Identify baseline absentee rates to determine if rates have increased by 20% or more. Temporarily dismiss students attending K-12 school. Modify, postpone, or cancel large scale events as coordinated with LPHA. Work with LPHA to establish timely communication with staff and families. When novel viruses are identified in the school setting, and this incident is low, the local health department will provide a direct report to the district nurse on the diagnosed case. Likewise, the LPHA will impose restrictions on contacts.

3c. RECOVERY AND REENTRY

OHA/ODE Requirements	Hybrid/Onsite Plan
<input checked="" type="checkbox"/> 1. Plan instructional models that support all learners in Comprehensive Distance Learning. <input checked="" type="checkbox"/> 2. Clean, sanitize, and disinfect surfaces (e.g., playground equipment, door handles, sink handles, drinking fountains, transport vehicles) and follow CDC guidance for classrooms, cafeteria settings, restrooms, and playgrounds.	<ul style="list-style-type: none"> See Yoncalla Communicable Disease Plan If school closure is advised by the local public health department, consultation should occur between legal, union and the district administration to ensure processes are consistent with legal preparedness process.

OHA/ODE Requirements	Hybrid/Onsite Plan
<input checked="" type="checkbox"/> 3. Communicate with families about options and efforts to support returning to On-Site instruction. <input checked="" type="checkbox"/> 4. Follow the LPHA guidance to begin bringing students back into On-Site instruction. <ul style="list-style-type: none"> Consider smaller groups, cohorts, and rotating schedules to allow for a safe return to schools. 	<ul style="list-style-type: none"> Plan instructional model is that support all learners in comprehensive distance-learning. Clean, sanitize, and disinfect surfaces (i.e., playground equipment, door handles, sink handles, drinking fountains, transport vehicles, etc.) and follow CDC guidelines and CDC guidance for classrooms, cafeteria settings, restrooms and playgrounds.



ASSURANCES

This section must be completed by any public school that is providing instruction through On-Site or Hybrid Instructional Models. Schools providing Comprehensive Distance Learning Instructional Models do not need to complete this section. This section does not apply to private schools.

- We affirm that our school plan has met the requirements from ODE guidance for sections 4, 5, 6, 7, and 8 of the **Ready Schools, Safe Learners** guidance.
- We affirm that we cannot meet all of the ODE requirements for sections 4, 5, 6, 7 and/or 8 of the **Ready Schools, Safe Learners** guidance at this time. We will continue to work towards meeting them and have noted and addressed which requirement(s) we are unable to meet in the table titled “Assurance Compliance and Timeline” below.



4. Equity



5. Instruction



6. Family and Community Engagement



7. Mental, Social, and Emotional Health



8. Staffing and Personnel

Assurance Compliance and Timeline

If a district/school cannot meet the requirements from the sections above, provide a plan and timeline to meet the requirement.

List Requirement(s) Not Met	Provide a Plan and Timeline to Meet Requirements <i>Include how/why the school is currently unable to meet them</i>